



APPENDIX A

CARPENTER

(Hybrid)

D.O.T. CODE 860.381.022

O\*NET CODE 47-2031.01

***Hybrid apprenticeships are premised on attainment of demonstrated, observable and measurable competencies in addition to meeting time-based work experience and on-the-job learning requirements.***

This training outline represents minimum standards for work processes and related instruction. Changes in technology and regulations may result in the need for additional on-the-job or classroom instruction.

WORK PROCESSES

	<u>Approximate Hours</u> <u>Minimum/Maximum</u>
A. <u>Tools and Materials</u>	325/450
1. Caring for/cleaning/safely using tools, measuring devices and woodworking machinery.	
2. Identifying trade materials and their uses.	
B. <u>Form Building</u>	780/1100
1. Building and placing straight concrete forms; irregular concrete forms; concrete forms for footings, stairways, floors, walls, and columns.	
2. Stripping and salvaging forms for reuse.	
3. Locating and erecting forms for ground-mounted solar collector systems (optional)*.	
C. <u>Rough Framing</u>	780/1100
Framing floors, walls, roofs, stairs, scaffolding – on both house	

and heavy construction

1. Laying out mud sills or plates for anchoring.
2. Placing girders or beams.
3. Installing sills.
4. Placing and bracing girder posts.
5. Installing and bridging floor joists.
6. Laying out stairwell.
7. Laying sub-floors.
8. Laying out story-poles.
9. Constructing, installing and bracing wall frames.
10. Trimming for openings.
11. Framing and placing ceiling joists.
12. Framing roofs, laying roof decking.
13. Roof covering (if in keeping with area practice).
14. Building and erecting scaffolding.
15. Using builder's level.

D. Layout 325/450  
Laying out Batterboards, partitions, doors and windows, box-out in concrete walls, stairs and roofs.

E. Outside Finishing 520/800

1. Putting on insulation board or housewrap for all types of walls (if in keeping with area practices)
2. Laying out and installing door frames and jambs.
3. Laying out and installing window frames.
4. Fitting and sanding doors and windows.
5. Applying exterior door and window trim and hardware.
6. Applying insulation (if in keeping with area practice).
7. Cutting and installing water tables.
8. Constructing and applying all types of cornice and soffit.
9. Finishing gable ends.
10. Constructing verge or bargeboards.
11. Installing gutters (if in keeping with area practice).
12. Constructing and setting columns.
13. Constructing and setting newels and railings.
14. Constructing porches and entrance canopies.
15. Applying outside wallcoverings (if in keeping with area practice).
16. Laying out, constructing, and setting louvers.
17. Installing other exterior trim.
18. Applying all hardware and fittings to outside of building.

F. Inside Finishing 650/900

1. Fitting, sanding, installing doors and windows.
2. Applying interior door and window trim.

3. Applying hardware and fittings to interior of building, doors and windows.
4. Applying baseboards and moldings.
5. Applying interior trim.
6. Constructing and setting cupboards, cabinets and wardrobes.
7. Constructing and setting stair work.
8. Preparing sub-floor and applying finished wood floorings.
9. Laying other types of finished flooring ( if in keeping with area practice).

G. Acoustics and Drywall 650/900

1. Ceilings – Laying out, cutting, assembling and installing materials and component parts: hangers, channels, furring and backing boards
  - a. bars: main tees, cross tees, splines stiffeners and braces.
  - b. ceiling angles or moldings
  - c. finish ceiling materials
  
2. Walls and Partitions – Laying out, cutting, assembling, erecting, applying materials and component parts:
  - a. floor and ceiling runners.
  - b. studs (wood and metal), stiffeners, bracing, fireblocking.
  - d. resilient and furring channels.
  - e. laying out, framing, enclosing vents, light wells, other openings.
  - f. wall angles and moldings.
  - g. soffit work.
  - h. drywall installation on metal framing.
  - i. studless and laminated installations.
  - j. thermal and sound insulation ( if in keeping with area practice).
  - k. backing and finish materials.
  - l. fireproofing columns, beams and chases.

H. Welding and Cutting 300/500

1. Welding as it applies to the trade.
2. Safely conducting oxyacetylene cutting operations.

I. Plastics and Resilients 100/300

1. Knowing various types of materials and their uses.
2. Laying out, cutting, welding and installing.

J. Hazardous Materials (optional\*) 70/100

1. Abating asbestos.
2. Handling and disposing of other hazardous materials.

<p>K. <u>Piledriving/Dockbuilding (optional*)</u></p> <ol style="list-style-type: none"> <li>1. Identifying Piledriving equipment: hammers, leads, rigging, motors and pumps.</li> <li>2. Rigging and signaling</li> <li>3. Driving of piles: wood, concrete, steel, etc</li> <li>4. Cofferdams and caissons</li> <li>5. Bridge, dock and wharf construction</li> <li>6. Welding</li> <li>7. Diving and diver tending</li> </ol>	<p>500/1000</p>
<p>L. <u>Miscellaneous (if in keeping with area practice)</u></p> <ol style="list-style-type: none"> <li>1. Rigging and signaling.</li> <li>2. Ensuring conformity of design and materials to blueprints, plans and specifications.</li> <li>3. Building walkways.</li> <li>4. Erecting shoring.</li> <li>5. Building sheds.</li> <li>6. Building weather protection devices and structures.</li> <li>6. Erecting fencing.</li> </ol>	<p>200/400</p>

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Total Approximate Hours (MIN/MAX)    5200/8000

**\*If optional work processes are not selected, the hours should be devoted to further mastery of the other required work processes.**

**Apprentices in this Hybrid Apprenticeship Program shall participate in no fewer than 5200 documented hours of on-the-job training, and until they have demonstrated a competency for each skill in the Work Processes, with the understanding competency will be demonstrated reasonably proximate to the maximum on-the-job training hours.**

*Apprenticeship work processes are applicable only to training curricula for apprentices in approved programs. Apprenticeship work processes have no impact on classification determinations under Article 8 or 9 of the Labor Law. For guidance regarding classification for purposes of Article 8 or 9 of the Labor Law, please refer to <http://www.labor.state.ny.us/workerprotection/publicwork/PDFs/Article8FAQS.pdf>.*

APPENDIX B

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(Hybrid)

RELATED INSTRUCTION

Safety & Health

Accident Prevention, Fall Arrest & Prevention, Safety Hazards, State and Federal safety codes and regulations. Safety training as required by Occupational Safety and Health Administration (OSHA)

OSHA 10-Hour Construction Course – if required for public work

First Aid – minimum 6.5 hours every 3 years

Confined Space Safety

Asbestos Safety:

If apprentice will do any handling of asbestos:

Successfully complete a course approved by the New York State Department of Health for “Asbestos Handler” and obtain, and keep current, an “Asbestos Handler (Worker)” certificate from the New York State Department of Labor

If apprentice will do no handling of asbestos:

Asbestos Awareness – minimum 4 hours (see attachment)

Hazardous Waste Worker (if Work Process “J” is elected)

Math

Review and Application of Basic Mathematics

Estimating for the Trade

Blueprints

Elementary Blueprint Reading

Advanced Blueprint Reading

Freehand Sketching and Layouts

Industrial and Labor Relations (20 hours)

History and Background (6 hours, 1<sup>st</sup> year)

Current Laws and Practices (14 hours, 2<sup>nd</sup> year)

Sexual Harassment Prevention Training (minimum 3 hours)

Trade Science and Theory

Carpentry and the Other Skilled Construction Trades

Tools and Materials of the Trade

State and Local Building Codes

Foundations

Rough Framing

Exterior Finishes

Interior Finishes  
 Roof Framing  
 Stair Building and Finishing  
 Cabinetmaking  
 Reinforced Concrete Form Construction  
 Heavy Timber Construction and Framing  
 Welding and Cutting  
 Acoustics and Drywall  
 Plastics and Resilients  
 Use of Lasers in Construction (optional)  
 Solar Collector Systems (optional)  
 Piledriving Equipment and Materials (if Work Process "K" is elected):  
     Piledrivers  
         Floating of water drivers  
         Construction  
         Rigging- anchors, lines, buoys, hammer line, pile line, jet rigging, lead  
                 rigging, deck winches, rigger leads,  
         Hammers and leads (drop, steam, pneumatic, diesel)  
         Hammer rigging  
         Lead construction (stationary, swinging, pendulum, false, pile extractors)  
 Tools- drilling and setting with long augers  
 Piling  
     Material- wood, treated wood, steel, tube and sheet, concrete, cutoffs  
     Driving of material, driving to bearing, jetting  
 Rigging- building sections, stressed beams, knots, hitches and splices (manilla and  
     wire)stiff legs, gin pole, shear legs, mobile cranes, righting capsized  
     drivers  
 Excavations and shoring  
 Form Building  
 Construction of cofferdams- steel sheet piling, wood construction, sealing of cofferdams,  
     removal  
 Construction of wood trestles- truss type, heavy framing  
 Bridge construction -overpasses, abutments, sills, column, vertical curves and supers,  
     beams (cast in place, pre-cast, pre-stressed and post-stressed)  
 Dock building (wood and concrete)  
 Float and pontoon  
 Welding and burning  
 Construction of engines, jets and jet pumps

Other required courses as necessary.

**At least 144 hours of Related Instruction per year must be available for the apprentice at the time of his/her indenture. However, the apprentice may test out earlier if able to demonstrate competence for each topic on the Related Instruction outline.**

## ATTACHMENT TO APPENDIX B

### Asbestos Awareness

This course must be delivered by one of the following:

1. A provider currently approved by the New York State Department of Health to deliver asbestos safety training.
2. A person holding a current Asbestos Handler certificate from the New York State Department of Labor in the title of: Inspector, Supervisor, Project Monitor, Management Planner, or Project Designer.
3. Anyone otherwise approved by the New York State Education Department.

Minimum course contents must include the following:

1. Definition of asbestos
2. Types and physical characteristics
3. Uses and applications
4. Health effects:
  - Asbestos-related diseases
  - Risks to families
  - Cigarette smoking
  - Lack of safe exposure level
5. Employer-specific procedures to follow in case of potential exposure, including making a supervisor or building owner immediately aware of any suspected incidental asbestos disturbance so that proper containment and abatement procedures can be initiated promptly.

**Notwithstanding the above course requirement, employers are advised that they must also be in compliance with New York State Department of Labor Industrial Code Rule 56 at all times.**

**Employers are further advised, and must advise all apprentices, that completion of the above course requirement does not authorize any person to remove, encapsulate, enclose, repair, disturb, or abate in any manner, any friable or non-friable asbestos, asbestos containing material, presumed asbestos containing material, or suspect miscellaneous asbestos containing material.**