

DRAFT New Trade

APPENDIX A

NAIL TECHNICIAN (MANICURIST) (Competency-Based)

D.O.T. CODE 331.674-010
O*NET CODE 39-5092.00

Competency/performance-based apprenticeship occupations are premised on attainment of demonstrated, observable and measurable competencies in lieu of meeting time-based work experience and on-the-job learning requirements. In competency/performance-based occupations apprentices may accelerate the rate of competency achievement or take additional time beyond the approximate time of completion.

This training outline is a minimum standard for Work Processes and Related Instruction. Changes in technology and regulations may result in the need for additional on-the-job or classroom training.

WORK PROCESSES

Approximate Hours

A. Learning manicure and pedicure procedures and services.	320
B. Cleaning, shaping and polishing of nails of the hand.	100
C. Cleaning, shaping and polishing of nails of the foot.	200
D. Repairing natural and artificial nails.	40
E. Removing artificial nails.	20
F. Using first aid procedures (when applicable).	100
G. Learning about and recognizing nail disorders and diseases.	100
H. Understanding anatomy and physiology as it relates to manicures and pedicures	60
I. Sanitizing, disinfecting, and practicing safe and healthy work practices.	200
J. Using and caring for tools and equipment.	60

K. Applying artificial nails, acrylics, linen/silk, fiberglass and gels.	200
L. Massaging hands and feet (as it relates to cosmetology).	100
M. Understanding and applying basic chemistry principles and nail product chemistry.	100
N. Practicing and maintaining a professional image via attire, grooming, posture, and communicating with clients and/or coworkers.	400
Total Hours	2000

Apprentices in Competency-Based Programs shall participate in no fewer than 1,000 documented hours of on-the-job training, and until they have demonstrated a competency for each skill in the Work Processes.

Apprenticeship work processes are applicable only to training curricula for apprentices in approved programs. Apprenticeship work processes have no impact on classification determinations under Article 8 or 9 of the Labor Law. For guidance regarding classification for purposes of Article 8 or 9 of the Labor Law, please refer to <http://www.labor.state.ny.us/workerprotection/publicwork/PDFs/Article8FAQS.pdf>.

APPENDIX B

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RELATED INSTRUCTION

Safety & Health

Right-to-Know/Safety Data Sheets (formerly MSDS)
Workplace Hazards
Proper Use of Personal Protective Equipment (PPE) (if applicable)
Bloodborne Pathogens
First Aid – minimum 6.5 hours every 3 years

Workplace Skills/Orientation

History of Cosmetology and Nail Technology
Life Skills, e.g., motivation, time management, ethics
Professional Image
Communication Basics
Client-Manicurist Communications

Trade Theory/Trade Science

General Anatomy & Physiology
Skin Structure, Growth, and Nutrition
Nail Structure and Growth
Nail Disorders and Diseases
Chemistry Basics
Nail Product Chemistry
Introduction to Electricity
Salon Electrical Equipment

Trade Skills

Infection Control
Manicuring
Pedicuring
Electric Filing
Nail Tips and Wraps
Nail Enhancements
Nail Gels

Other Special Applications (as necessary)

Sexual Harassment Prevention Training (3 hours minimum)

At least 144 hours of Related Instruction per year must be available for the apprentice at the time of his/her indenture. However, the apprentice may test out earlier if able to demonstrate competence for each topic on the Related Instruction outline.

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