



**U.S. Department Labor
Employment and Training Administration**

OMB Control No. 1205-0134
Expiration Date: October 31, 2015

**Agricultural and Food Processing Clearance Order ETA Form 790
Orden de Empleo para Obreros/Trabajadores Agrícolas y Procesamiento de Alimentos**

(Print or type in each field block – To include additional information, go to block # 28 – Please follow Step-By-Step Instructions)
(Favor de usar letra de molde en la solicitud – Para incluir información adicional vea el punto # 28 – Favor de seguir las instrucciones paso-a-paso)

<p>1. Employer's and/or Agent's Name and Address (Number, Street, City, State and Zip Code / Nombre y Dirección del Empleador/Patrón y/o Agente (Número, Calle, Ciudad, Estado y Código Postal): Lakeside Orchards Inc. Attn: Jerome A. Bucolo 5796 Wilson-Burt Road Burt, NY 14028</p> <p>a) Federal Employer Identification Number (FEIN) / Número federal de Identificación del Empleador: 26-3616363</p> <p>b) Telephone Number / Número de Teléfono: 716-778-7631</p> <p>c) Fax Number / Número de Fax: 716-778-8768</p> <p>d) E-mail Address / Dirección de Correo Electrónico: lakesideorchards@yahoo.com</p>	<p>Nos. 4 through 8 for STATE USE ONLY Números 4 a 8 para USO ESTATAL</p>								
<p>2. Address and Directions to Work Site / Domicilio y Direcciones al lugar de trabajo:</p> <p>5796 Wilson-Burt Road, Burt NY</p> <p>Take Route 78 North from Lockport, Left onto Wilson-Burt Road (about ½ mile)</p> <p>Work Site is owned and operated by employer.</p>	<p>4. SOC (O*NET/OES) Occupational Code / Código Industrial: 45209202</p> <p>a. SOC (ONET/OES) Occupational Title / Título Ocupacional Farmworkers and Laborers, Crop</p> <p>5. Job Order No. / Num. de Orden de Empleo: NY1116931</p>								
<p>3. Address and Directions to Housing / Domicilio y Direcciones al lugar de vivienda: 2203 Coomer Road, Burt, NY (Town of Newfane, Niagara County). 1/8 mile North of intersection of Wilson-Burt Road on Coomer Road, East side of road. Wood frame units. Each unit contains four rooms with two single beds per room. Central kitchen, and toilet/shower facilities. Known as "Coomer Camp". Capacity 48.</p> <p>a) Description of Housing / Descripción de la vivienda: 2203 Coomer Road, Burt, NY (Ciudad de Newfane, Condado de Niagara). 1/8 milla al norte de la intersección de Wilson-Burt Road a Coomer Road. Del lado Este de la carretera. Unidades de marco de madera. Cada unidad consta de cuatro habitaciones con dos camas individuales por habitación. Central concina y aseos/duchas. Conocido como "Campo Coomer". Capacidad de 48.</p>	<p>6. Address of Order Holding Office (include Telephone number) / Dirección de la Oficina donde se radica la oferta (incluya el número de teléfono): 877-466-9757</p> <p>a. Name of Local Office Representative (include direct dial telephone number) / Nombre del Representante de la Oficina Local (Incluya el número de teléfono de su línea directa). 877-466-9757</p>								
<p>RECEIVED JAN 28 2015</p>	<p>7. Clearance Order Issue Date / Fecha de Emisión de la Orden de Empleo: 2/3/2015</p> <p>8. Job Order Expiration Date / Fecha de Vencimiento o Expiración de la Orden de Empleo: 7/31/2015</p> <p>9. Anticipated Period of Employment / Periodo anticipado o previsto de Empleo: From / Desde: 04/01/2015 To / Hasta: 11/30/2015</p> <p>10. Number of Workers Requested / Número de Trabajadores Solicitados: 8</p> <p>11. Anticipated Hours of Work per Week / Horas Anticipadas/Previstas de Trabajo por Semana. Total: 48</p> <table border="0"> <tr> <td>Sunday / Domingo <u>0</u></td> <td>Thursday / Jueves <u>8</u></td> </tr> <tr> <td>Monday / Lunes <u>8</u></td> <td>Friday / Viernes <u>8</u></td> </tr> <tr> <td>Tuesday / Martes <u>8</u></td> <td>Saturday / Sábado <u>8</u></td> </tr> <tr> <td>Wednesday / Miércoles <u>8</u></td> <td></td> </tr> </table> <p>12. Anticipated range of hours for different seasonal activities: / Rango previsto de horas par alas diferentes actividades de la temporada: 7am – 3:30pm</p> <p>13. Collect Calls Accepted from: / Aceptan Llamadas por Cobrar de:</p> <p>Employer / Empleador: Yes / Si <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	Sunday / Domingo <u>0</u>	Thursday / Jueves <u>8</u>	Monday / Lunes <u>8</u>	Friday / Viernes <u>8</u>	Tuesday / Martes <u>8</u>	Saturday / Sábado <u>8</u>	Wednesday / Miércoles <u>8</u>	
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Wednesday / Miércoles <u>8</u>									

14. Describe how the employer intends to provide either 3 meals a day to each worker or furnish free and convenient cooking and kitchen facilities for workers to prepare meals / Describa cómo el empleador tiene la intención de ofrecer, ya sea 3 comidas al día a cada trabajador, o proporcionar gratuitamente instalaciones para cocinar.

Workers buy and prepare their own food in centralized kitchen at housing site. Weekly trips to a grocery store are provided at no cost to workers.

Los trabajadores compran y preparan su propio alimento en la cocina centralizada en albergar sitio. Los viajes semanales a una tienda de comestibles son proporcionados en ningún costo a trabajadores.

15. Referral Instructions and Hiring Information / Instrucciones sobre cómo Referir Candidatos/Solicitantes - (Explain how applicants are to be hired or referred, and the Employer's/Agent's available hour to interview workers / Explique cómo los candidatos serán contratados o referidos, y las horas disponibles del empleador/agente para entrevistar a los trabajadores). See instructions for more details / Vea las instrucciones para más detalles.

All applicants should receive full disclosure prior to referral. Complete job order is available on the NYS-DOL website or at any One-Stop or DOL office. Call employer for appointment, contact is: Douglas Ingersoll (716) 778-7631 between 9am – 3pm Monday through Friday.

Todos los solicitantes deben recibir revelación llena antes de referencia. La orden completa del trabajo está disponible en el sitio web de NYS-DOL o en Integrado o la oficina de DOL. Llame a empleador por la cita, contacto es Douglas Ingersoll (716) 778-7631 entre 9am – 3 pm lunes por el viernes.

16. Job description and requirements / Descripción y requisitos del trabajo:

See #28 for full description

Vea #28 para la descripción llena

1. Is previous work experience preferred? / Se prefiere previa experiencia? Yes / Si No If yes, number of months preferred: / Si es así, numero de meses de experiencia: ~~one month / un mes~~

mb
4/3/15
three months / tres meses

2. Check all requirements that apply:

- Certification/License Requirements / Certificación/Licencia Requisitos
- Driver Requirements / Requisitos del conductor
- Employer Will Train / Empleador entrenará o adiestrará
- Extensive Sitting / Estar sentado largos ratos
- Exposure to Extreme Temp. / Expuesto a Temperaturas Extremas
- Lifting requirement / Levantar o Cargar 42 lbs./libras
- Repetitive Movements / Movimientos repetitivos

- Criminal Background Check / Verificación de antecedentes penales
- Drug Screen / Detección de Drogas
- Extensive Pushing and Pulling / Empujar y Jalar Extensamente
- Extensive Walking / Caminar por largos ratos
- Frequent Stooping / Inclinandose o agachándose con frecuencia
- OT/Holiday is not mandatory / Horas Extras (sobre tiempo) / Dias Feriados no obligatorio

17. Wage Rates, Special Pay Information and Deductions / Tarifa de Pago, Información Sobre Pagos Especiales y Deducciones (Rebajas)							
Crop Activities	Hourly Wage	Piece Rate / Unit(s)	Special Pay (bonus, etc.)	Deductions*	Yes/Sí	No	Pay Period / Período de Pago
Cultivos	Salario por Hora	Pago por Pieza / Unidad(es)	Pagos Especiales (Bono, etc.)	Deducciones			/ /
Apples, Fresh Dwarf	\$11.26	\$0.90/bushel		Social Security / Seguro Social	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Weekly / Semanal
Apples, Processing	\$11.26	\$0.65/bushel		Federal Tax / Impuestos Federales	<input checked="" type="checkbox"/>	<input type="checkbox"/>	✓
Apples Drop	\$11.26	\$0.60/bushel		State Tax / Impuestos Estatales	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bi-weekly/ Quincenal
Apples, General Orchard Work	\$11.26	\$11.26/hour		Meals / Comidas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	\$	\$		Other (specify) / Otro (especifica)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Monthly/Mensual
							<input type="checkbox"/>
							Other/Otro
							<input type="checkbox"/>

18. More Details About the Pay / Mas Detalles Sobre el Pago:

No standard apple trees.

Ningunos manzanos estándar.

19. Transportation Arrangements / Arreglos de Transportación

All transportation is arranged by Florida East Coast Travel and the employer at no cost to the workers. Travel subsistence is \$11.58 per day (minimum) to

\$ 46/day (maximum)

Todo el transporte esta organizado per Florida East Coast Viajes y el empleador, sin costo para los trabajadores. La subsistencia del viaje es \$11.58 por dia.

(mínimo) hasta \$ 46/día (maximo).

20. Is it the prevailing practice to use Farm Labor Contractors (FLC) to recruit, supervise, transport, house, and/or pay workers for this (these) crop activity (ies)? / ¿Es la práctica habitual usar Contratistas de Trabajo Agrícola para reclutar, supervisar, transportar, dar vivienda, y/o pagarle a los trabajadores para este(os) tipo(s) de cosecha(s)? Yes / Si No

If you have checked yes, what is the FLC wage for each activity? / Si contesto "Si," cuál es el salario que le paga al Contratista de Trabajo Agrícola por cada actividad?

21. Are workers covered for Unemployment Insurance? / ¿Se le proporcionan Seguro de Desempleo a los trabajadores? Yes/Si No

22. Are workers covered by workers' compensation? / ¿Se le provee seguro de compensación/indemnización al trabajador: Yes/Si No

23. Are tools, supplies, and equipment provided at no charge to the workers? / ¿Se les proveen herramientas y equipos sin costo alguno a los trabajadores?

Yes/Si No

24. List any arrangements which have been made with establishment owners or agents for the payment of a commission or other benefits for sales made to workers. (If there are no such arrangements, enter "None".) / Enumere todos los acuerdos o convenios hechos con los propietarios del establecimiento o sus agentes para el pago de una comisión u otros beneficios por ventas hechas a los trabajadores. (Si no hay ningún acuerdo o convenio, indique "Ninguno".)

None/Ninguno

25. List any strike, work stoppage, slowdown, or interruption of operation by the employees at the place where the workers will be employed. (If there are no such incidents, enter "None".) / Enumere toda huelga, paro o interrupción de operaciones de trabajo por parte de los empleados en el lugar de empleo. (Si no hay incidentes de este tipo, indique "Ninguno".)

None/Ninguno

26. Is this job order to be placed in connection with a future Application for Temporary Employment Certification for H-2A workers? / ¿Esta orden de empleo ha sido puesta en conexión con una futura solicitud de certificación de empleo temporal para trabajadores H-2A?

Yes/Si No

27. Employer's Certification: This job order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. / Certificación del Empleador: Esta orden de trabajo describe los términos y condiciones del empleo que se le ofrece, y contiene todos los términos y condiciones materiales ofrecidos.

Jerome A. Bucolo, President
Employer's Printed Name & Title / Nombre y Título en Letra de Molde/Imprenta del Empleador


Employer's Signature / Firma y Título del Empleador

01/28/15
Date / Fecha

READ CAREFULLY, In view of the statutorily established basic function of the Employment Service as a no-fee labor exchange, that is, as a forum for bringing together employers and job seekers, neither the Employment and Training Administration (ETA) nor the State agencies are guarantors of the accuracy or truthfulness of information contained on job orders submitted by employers. Nor does any job order accepted or recruited upon by the American Job Center constitute a contractual job offer to which the American Job Center, ETA or a State agency is in any way a party.

LEA CON CUIDADO, En vista de la función básica del Servicio de Empleo establecida por ley, como una entidad de intercambio laboral sin comisiones, es decir, como un foro para reunir a los empleadores y los solicitantes de empleo, ni ETA ni las agencias del estado pueden garantizar la exactitud o veracidad de la información contenida en las órdenes de trabajo sometidas por los empleadores. Ni ninguna orden de trabajo aceptado o contratado en el Centro de Carreras (American Job Center) constituyen una oferta de trabajo contractuales a las que el American Job Center, ETA o un organismo estatal es de ninguna manera una de las partes.

PUBLIC BURDEN STATEMENT

The public reporting burden for responding to ETA Form 790, which is required to obtain or retain benefits (44 USC 3501), is estimated to be approximately 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and reviewing the collection. The public need not respond to this collection of information unless it displays a currently valid OMB Control Number. This is public information and there is no expectation of confidentiality. Send comments regarding this burden estimate or any other aspect of this collection, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, Office of Workforce Investment, Room C-4510, 200 Constitution Avenue, NW, Washington, DC 20210.

DECLARACION DE CARGA PÚBLICA

La carga de información pública para responder a la Forma ETA 790, que se requiere para obtener o retener beneficios (44 USC 3501), se estima en aproximadamente 60 minutos por respuesta, incluyendo el tiempo para revisar las instrucciones, buscar fuentes de datos existentes, recopilar y revisar la colección. El público no tiene por qué responder a esta recopilación de información a menos que muestre un número de control OMB válido. Esta información es pública y no hay ninguna expectativa de confidencialidad. Envíe sus comentarios acerca de esta carga o cualquier otro aspecto de esta colección, incluyendo sugerencias para reducir esta carga, al U.S. Department of Labor, Employment and Training Administration, Office of Workforce Investment, Room C-4510, 200 Constitution Avenue, NW, Washington, DC 20210.

28. Use this section to provide additional supporting information (including section Box number). Include attachments, if necessary. / Utilice esta sección para proporcionar información adicional de apoyo; Incluya el número de la sección e incluya archivos adjuntos, si es necesario.

During the anticipated period of employment, the primary activity on this farm will be the hand harvest of apples. Workers drive and operate farm machinery to plant, cultivate, spray and harvest of apples. Removes excess growth from trees to improve fruit quality using pruning saws and clippers. Workers drive tractors to transport materials, supplies, or product. Also, thin blossoms or immature fruit to obtain better quality fruit. Other harvesting fruit or other job duties, if required.

Workers must be physically able to pick fruit, most of which is done from ladders with lower branches being picked from the ground. Workers place ladder firmly against or within tree in a secure position so as not to break limbs or knock off fruit and to prevent slipping or falling. All fruit to be handled with care to avoid causing bruising. Picked fruit is placed in a metal-framed, canvas-covered picking bucket with canvas straps that slip over the head and rest on the shoulders. The bucket when filled weighs up to 42 lbs. and is emptied into bulk boxes known as "tote boxes". Each tote box has a capacity of twenty (20) bushels. Workers are required to handle ladders up to 24 feet long and weighing about 2 lbs. per foot. In apple harvest work, workers may be instructed to selectively pick mature fruit according to size, color, and grade standards factors. Workers will be directed to strip all fruit from tree at one picking or to spot pick (selective picking) according to size and color depending on crop conditions and state of maturity. Fruit picked as drops is never mixed with tree fruit. Productivity must be at least 4.8 bins per day for fresh market apples and 6.75 bins per day for processing apples. Each worker's picked fruit will be inspected according to instructions given each day by the orchard foreman.

Workers also perform any combination of tasks involved in planting, cultivating and harvesting of fruits such as tilling soil, planting stock, pruning trees and bushes, removing suckers and runners from trees, vines and plants. Other duties include laying out irrigation pipe and installing sprinklers, assisting in repairing fences, unloading trucks, clearing fields, burning brush, hand thinning fruit and smudging. Will use appropriate tools such as shovels, hoes, tampers, pruning hooks and shears.

Employer will furnish to workers, without cost, all tools and equipment required in the performance of the duties assigned. Workers should report for work with their own suitable work clothing. Field temperatures may range from 30 degrees to 85 degrees with possible wet morning conditions. All applicants will be required to have three months experience in all duties outlined in this job order.

Durante el periodo previsto de empleo, la principal actividad en esta comunidad será la mano cosecha de manzanas. Unidad de los Trabajadores y operar maquinaria agrícola a la planta y cultívale, pulverización y cosecha de manzanas. Elimina exceso de crecimiento de los árboles para mejorar calidad de la fruta mediante poda sierras y clippers. Los trabajadores de tractores para transportar los materiales, suministros, o en el producto. Además, delgado flores o fruta inmadura para obtener mejores frutos de calidad. Otros recolectar frutas u otras responsabilidades, si es necesario.

Buscó cuidarlos tanto física como los trabajadores deben ser capaces de recoger fruta, la mayoría de lo que se hace de las escaleras con ramas inferiores se ha recogido del suelo. Los trabajadores colocar la escalera firmemente contra o en árbol en una posición segura para no romper las extremidades o desprender frutas y para evitar que se resbale o caiga. Todas las frutas que hay que tratar con cuidado para evitar causar magulladuras. Fruta se coloca en un marco metálico, de lienzo cubierto de lona recogida la cuchara con correas que pasan por encima de la cabeza y sobre los hombros. La cuchara llena pesos de hasta 42 kg y se vacía en las cajas a granel conocido como "descubiertas". Cada caja bolsón tiene una capacidad de veinte (20) bushels. Los trabajadores tienen que manejar las escaleras hasta 24 pies de largo y pesa aproximadamente 2 libras por pie. Trabajo de recolección de la manzana, los trabajadores pueden ser instrucciones de recogida selectiva fruto maduro de acuerdo a su tamaño, color y grado normas factores. Los trabajadores serán dirigidos a despojar de todo fruto de un árbol en un lugar de recogida o recogida selectiva (recogida) en función de su tamaño y color dependiendo de las condiciones del cultivo y el estado de madurez. Fruto recogido como gotas nunca mezclados con frutas de árbol. La productividad debe ser de al menos 4,8 contenedores por día de mercado de productos frescos las manzanas y de 6,75 contenedores por día para procesar las manzanas. Cada uno de los trabajadores la fruta será inspeccionado de acuerdo con las instrucciones dadas en cada día por el huerto capataz.

Los trabajadores también realizar cualquier combinación de las tareas involucradas en la siembra, el cultivo y la recolección de frutos como labranza del suelo, la siembra, poda árboles y arbustos, eliminando los chupones y los finalistas de los árboles, enredaderas y plantas. Otras funciones incluyen tendido de tuberías de riego y la instalación de rodadores, la asistencia en reparación cercas, descarga de camiones, desde la limpieza de los campos, quemando cepillo, frutos y manchas. Utilizar herramientas apropiadas, como palas, azadas, manipuladores, hoces y se rompe.

Empleador proporcionará a los trabajadores, sin costo, todas las herramientas y equipos necesarios para el desempeño de las funciones que se le asignan. Los trabajadores deben de trabajar con su propia ropa de trabajo adecuada. Campo temperaturas van de los 30 grados a 85 grados con húmedo mañana. Todos los solicitantes deberán contar con tres meses de experiencia en todas las tareas descritas en esta orden de trabajo.

**New York State Department of Labor
Form ETA 790 Attachment
Terms and Conditions/Clarifications and Assurances/
Additional Information**

A: CLARIFICATION OF ITEMS ON FORM ETA 790

Item 2: Work-Site Locations

- Lakeside Orchards Barn – Corner of Wilson-Burt and Coomer Roads in Town of Newfane, next to camp (Route 78 North from Lockport, turn left on Wilson-Burt Road)
- Topp, McCoy & Tabor – South side of Lake Road (Route 18), in Town of Wilson, located between Beebe and Maple Roads (Route 78 North from Lockport, turn left on Lake Road (Route 18))
- McCoy-Beebe – West side of Beebe Road, just South of Lake Road (Route 18), in Town of Wilson (Route 78 North from Lockport, turn left on Lake Road (Route 18))
- Jankowski – Northwest corner of Wilson-Burt and West Creek Roads (about ¼-mile West of Route 78), in Town of Newfane
- Phillips-North – North side of Drake Settlement Road about ¼-mile East of Route 78, in Town of Newfane
- Phillips-South – South side of Drake Settlement Road about ¼-mile East of Route 78, in Town of Newfane
- Liddell – Behind barn and camp on corner of Wilson-Burt and Coomer Roads in Town of Newfane (Route 78 North from Lockport, turn left on Wilson-Burt Road)
- Willard – Corner of Wilson-Burt and Coomer Roads (across from camp) in Town of Newfane (Route 78 North from Lockport, turn left on Wilson-Burt Road)

Item 3: Housing

- a. Housing and utilities are provided at no cost to H-2A workers and those workers in corresponding employment who are unable to return to their place of residence the same day.
- b. Housing beds, bedding, and mattresses will be furnished at no cost to the workers.
- c. Housing will be clean and meet the applicable Federal and State housing standards.
- d. Workers will be responsible for maintaining housing and surrounding areas in a neat, clean manner.

Item 14: Board Arrangements

Employer will will not provide three meals per day and will deduct \$ N/A per day.

Employer will will not furnish free dishes, cooking utensils and convenient kitchen and cooking facilities.

Employer will will not provide transportation to assure workers access to stores where they can purchase groceries and/or other incidentals, and/or medical necessities.

Item 16: Job Specifications

- a. Workers must be able to demonstrate that they are physically able to perform the work as described.
- b. The employer will provide 3 days of training and/or allow 3 days of work for worker to reach production standards if applicable.
- c. Production Standards (if applicable): After completion of training or break-in period, employer will expect worker to: **Pick 4.8 bins fresh market apples and/or 6.75 bins processing apples per day.**
- d. Employer may terminate worker with timely notification to the NPC and DHS, if the worker:
 - 1) Refuses, without cause, to perform work for which the worker was recruited and hired;
 - 2) Commits serious acts of misconduct;

- 3) Fails, after completing any training or break-in period, to reach production standards (if applicable); or
- 4) Abandons Job ("Job Abandonment") – is absent for five consecutive previously scheduled days without prior notification to employer.

Item 17: Wage Rates, Special Pay Information and Deductions

The employer will offer, advertise in its recruitment, and pay a wage that is the highest of the AEW, the prevailing hourly wage or piece rate, the agreed upon collective bargaining wage, or the Federal or State minimum wage, except where a special procedure is approved for an occupation or specific class of agricultural employment. Employer assures that if a change in the AEW requires an increase such increase will be paid as of the effective date of the increase. Also if the AEW is decreased this will become the wage effective on the date of the decrease.

- a. If piece rate earnings for total hours of work at a piece rate during a pay period do not result in average hourly earnings equal to the guaranteed minimum hourly rate, the worker will receive make-up pay to the guaranteed minimum wage rate.
- b. In New York State, the only deductions that can be taken from worker pay are:
 1. Those required by law, such as Social Security, income tax, and garnishment of wages; and
 2. Those that benefit workers and are authorized in writing, such as life insurance, or a savings account.

Any other deductions are illegal.

- c. The employer guarantees to offer employment for a minimum of $\frac{3}{4}$ ("three-fourths guarantee") of the hours in the workdays during the period of the contract, and all extensions thereof. This guarantee begins with the first workday after the worker's arrival at the place of employment and ends on the date specified on the job order or extensions thereof. In fire, weather, or Act of God terminations (as determined by the Certifying Officer) the $\frac{3}{4}$ guarantee period ends on the date of termination. The employer must make efforts to transfer the worker to other comparable employment acceptable to the worker, consistent with existing immigration law, as applicable. If such a transfer is not affected, the employer must (1) return the worker, at the employer's expense, to the place from which the worker (disregarding intervening employment) came to work for the employer, or transport the worker to the worker's next certified H-2A employer, whichever the worker prefers; (2) reimburse the worker the full amount of any deductions made from the worker's pay by the employer for transportation and subsistence expenses to the place of employment; and (3) pay the worker for any costs incurred by the worker for transportation and daily subsistence to that employer's place of employment. Daily subsistence must be computed as set forth in paragraph (h) of 655.122. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved provide the guarantees in Item 19 (a) below.
- d. Workers will not be required to work more than the number of hours specified in the job order for a workday or on their Sabbath or federal holidays to meet this guarantee. The worker's average hourly earnings will be used under this guarantee where wages are paid on a piece rate basis. Workers who are terminated for cause or who voluntarily abandon their job are not entitled to this guarantee if employer provides timely notification to the NPC and DHS.
- e. On or before each payday the employer will provide to each worker in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the $\frac{3}{4}$ guarantee as determined in paragraph (i) of the regulations at 20 CFR sec. 655.122(k), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) if piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address, and FEIN.

- f. Workers with school age children who have migrated with such children and who depart in time to return home for the beginning of the school year shall be paid, in addition to the basic wages, any bonus or other incentive payments or other expenses to which they would be entitled had they stayed the entire job order period.
- g. The employer will provide workers referred through the interstate clearance system 48 hours of work for the week beginning with the anticipated date of need, unless employer has amended the date of need by notifying the SWA no later than 10 business days before the date of need. If the employer fails to notify the NYS Department of Labor, then the employer shall pay an eligible worker referred through the clearance system \$540.48 (number of hours of work x AEWR/prevailing wage/minimum wage) for the first week starting with the originally anticipated date of need. If worker referred fails to notify the NYS Department of Labor of continued interest in the job at least 5 days before date of need, worker will be disqualified from this assurance. Employer will will not require worker to perform alternative work if the guarantee cited in this section is invoked.
Alternative work: Trim fruit trees, hand thin, weeding, hoeing, succoring and summer thinning. May also repair boxes.
- h. Employer will maintain adequate payroll records. Workers will be paid weekly on Friday for work through the previous Sunday.

Item 19: Transportation

Employer agrees to reimburse inbound transportation and subsistence expenses (\$11.58 per day minimum to a maximum of \$46.00 per day) to each worker, or any person, government agency, or private organization which, on behalf of the worker, has paid or advanced such transportation and subsistence expenses, from the place from which the worker has come to work for the employer, whether in the U.S. or abroad to the place of employment, after the worker has completed 50% of the stipulated period of employment, from initial date of need or from the day after actual arrival of worker if later than the stated date to report.

- a. Employer will provide or pay the cost of return transportation and subsistence to each worker who completes the employment period, or who is terminated for medical reasons, or as the result of fire, weather, or an Act of God (as determined by the Certifying Officer), from place of employment to place of recruitment, except if the worker prefers not to return to his place of recruitment and has subsequent employment with an employer – see Item 17 (c) above. Employer will not be responsible for providing return cost of transportation and subsistence from place of employment to place of recruitment if the worker voluntarily abandons the job or is terminated for cause and employer provides timely notification to the NPC and DHS.
- b. The amount of the transportation payment will be equal to the most economical and reasonable similar common carrier transportation charges for the distance involved. All transportation provided by the employer will be by common carrier or other transportation facilities which conform to the applicable regulations of the Interstate Commerce Commission or the United States Department of Labor. The amount of daily subsistence will be in accordance with current rates published in the *Federal Register* (for workers with and without receipts).
- c. If requested by the worker, employer will assist in making transportation arrangements.
- d. Employer will provide transportation, at no cost to the worker, from the employer provided housing to the actual work site and return at the end of the day.

Item 22: Workers' Compensation

The employer assures that Policy # Z 2070 949-9 issued by The State Insurance Fund provides the required insurance for injuries arising out of and in the course of employment. Employer's proof of insurance coverage will be provided to the Chicago Processing Center before certification is granted.

Item 23: Tools and Equipment

The employer will furnish without cost all tools, supplies, or equipment required in the performance of work.

B: OTHER CLARIFICATIONS AND ASSURANCES

1. The employer agrees to abide by the regulations at 20 CFR 653.501 and 20 CFR 655.135.
2. The employer will expeditiously notify the State agency by telephone immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment.
3. Outreach workers shall have reasonable access to the worker in the conduct of outreach activities pursuant to 20 CFR 653.501(xvi).
4. Where appropriate, the employer is certified in the use and application of pesticides per Federal Environmental Protection Agency and State Department of Environmental Conservation requirements. The employer assures that workers hired under this order who will be handling pesticides will be provided appropriate training.
5. The employer will provide to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences, a copy of the work contract between the employer and the workers in a language understood by the worker.
6. The employer assures that if acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on the order, he/she has a valid federal FLC certificate or FLCE identification card.
7. The applicant assures that he/she complies with NYS registration requirements. Farm labor contractors anticipating employment contracting with growers or processors in New York State, growers or processors in New York State who use the services of a farm labor contractor, and growers or processors in New York State who, without using the services of a farm labor contractor, are responsible for bringing into the state five or more out-of-state migrant farm or food processing workers, **not including H-2A workers**, are required to register with the New York State Department of Labor and pay a registration fee in addition to any other fees that may be applicable. This statement applies only to H-2A employers who also employ five or more out-of-state migrant workers.

Employer Signature _____ 

1/28/2015