U.S. Department Labor
Employment and Training Administration

OMB Control No. 1205-0134
Expiration Date: October 31, 2015

Agricultural and Food Processing Clearance Order ETA Form 790
Orden de Empleo para Obreros/Trabajadores Agricolas y Procesamiento de Alimentos

(Print or type in each field block – To include additional information, go to block # 28 – Please follow Step-By-Step Instructions)
(Favor de usar letra de molde en la solicitud – Para incluir información adicional vea el punto # 28 – Favor de seguir las instrucciones paso-a-paso)

1. Employer's and/or Agent's Name and Address (Number, Street, City, State and Zip Code / Nombre y Dirección del Empleador/Patrón y/o Agente (Número, Calle, Ciudad, Estado y Código Postal):

KAST FARMS INC
2911 DENSMORE ROAD
ALBION, NY 14411

AGENT VALLEY GROWERS CO-OP
59 MAIN STREET
MILTON, NY 12547
845-795-2128

a) Federal Employer Identification Number (FEIN) / Número federal de Identificación del Empleador:

14-1577486

b) Telephone Number / Número de Teléfono:

585-589-9557

c) Fax Number / Número de Fax:

585-589-0646

d) E-mail Address / Dirección de Correo Electrónico:

valleygrowrsco@gmail.com

2. Address and Directions to Work Site / Domicilio y Direcciones al lugar de trabajo:

2911 Densmore Road, Albion, NY 14411 (Main Farm)

SEE ATTACHED – ADDITIONAL LOCATIONS & DIRECTION TO WORKSITES

WORKSITES OWNED & OPERATED BY EMPLOYER

3. Address and Directions to Housing / Domicilio y Direcciones al lugar de vivienda:

3085 DENSMORE RD, ALBION, NY 14411

SEE ATTACHED – ADDITIONAL LOCATIONS & DIRECTION TO HOUSING.

a) Description of Housing / Descripción de la vivienda:

TOTAL CAPACITY 79

Nos. 4 through 8 for STATE USE ONLY
Números 4 a 8 para USO ESTATAL

4. SOC (O*NET/OES) Occupational Code / Código Industrial:
45-2092.02

a. SOC (ONET/OES) Occupational Title / Titulo Ocupacional
Farmworkers & Laborers Crop

5. Job Order No. / Num. de Orden de Empleo:

NY 1135682

6. Address of Order Holding Office (include Telephone number) / Dirección de la Oficina donde se radico la oferta (incluya el número de teléfono):

(877) 466-9757

a. Name of Local Office Representative (include direct dial telephone number) / Nombre del Representante de la Oficina Local (Incluya el número de teléfono de su línea directa).
(877) 466-9757

7. Clearance Order Issue Date / Fecha de Emisión de la Orden de Empleo:

6/24/15

8. Job Order Expiration Date / Fecha de Vencimiento o Expiración de la Orden de Empleo:

10/9/15

9. Anticipated Period of Employment / Período anticipado o previsto de Empleo

From / Desde: 09/01/2015 To / Hasta: 11/17/2015

10. Number of Workers Requested / Número de Trabajadores Solicitados:
69 (SIXTY-NINE)

11. Anticipated Hours of Work per Week / Horas Anticipadas/Previstas de Trabajo por Semana. Total: 40

Sunday / Domingo 0
Monday / Lunes 7
Tuesday / Martes 7
Wednesday / Miércoles 7
Thursday / Jueves 7
Friday / Viernes 7
Saturday / Sábado 5

12. Anticipated range of hours for different seasonal activities: / Rango previsto de horas par alas diferentes actividades de la temporada:
HOURS WORKED EACH DAY WILL DEPEND ON CONDITION OF CROPS, WEATHER, ETC.

13. Collect Calls Accepted from: / Aceptan Llamadas por Cobrar de:

Employer / Empleador: Yes / Si ☐ No ■

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JUN 24 2015

ETA 790 KAST FARMS -- ATTACHMENT

#2 -- LOCATION & DIRECTION TO WORKSITE

Interstate 90 to Exit 48 to NY 98/Batavia

Site 1. 2911 Densmore Rd, Albion, NY 14411 – MAIN FARM
Turn Right onto Rideg Rd/NY 104, Turn Right onto HWY 11/Denmore Rd – 2911 On Left

Site 2. 15330 Ridge Rd, Albion, NY 14411
Turn right on Densmore Rd. Continue on Densmore 1 mile to Ridge Rd. (Route 104). Turn right on Ridge Rd. continue ¼ mile. Turn right into driveway at 15330 Ridge Rd.

Site 3. 3031 Densmore Rd, Albion, NY 14411
Turn left on Densmore Rd. Continue south ½ mile. Turn left into driveway at 3031 Densmore Rd.

Site 4. Zig Zag Rd (Between Densmore Rd & Lattin Rd), Albion, NY 14411
Turn left on Densmore Rd. Continue south 1 mile to Zig Zag Rd. Turn right on Zig Zag Rd. Apple orchards are located on both sides of Zig Zag Rd. from Densmore Rd west to Lattin Rd.

Site 5. Densmore Rd (Between Ridge Rd & W Transit Church Rd), Albion, NY 14411
Turn right on Densmore Rd. Continue north ½ mile. Orchards on left (west) side of Densmore Rd.

Site 6. W. Transit Church Rd (Between Lattin Rd & Transit Rd), Albion, NY 14411
Turn left on Densmore Rd. then right on West Transit Church Rd. Apple orchards are located on both sides of West Transit Church Rd. from Densmore Rd west to Lattin Rd.

Site 7. Densmore Rd (Between W. Transit Church Rd & Zig Zag Rd), Albion, NY 14411
Turn left on Densmore Rd. Continue south ¾ miles. Orchards are on left (east) side of Densmore Rd.

Site 8. W Transit Rd (Between Ridge Rd & W Transit Church Rd), Albion, NY 14411
Turn left on Densmore Rd. then left on West Transit Church Rd. Continue east on West Transit Church Rd. I mile to Transit Rd. Turn left on Transit Rd. Continue north on Transit Rd. ½ mile. Turn left (west) into driveway in apple orchard.

Site 9. E & W Lattin Rd (South of Marsh Creek to Zig Zag Rd), Albion, NY 14411
Turn left onto Densmore Rd. then right onto West Transit Church Rd. Continue on West Transit Church Rd. for 1 mile. Right on Lattin Rd. Continue north on Lattin Rd. ½ mile. Orchards both sides of Lattin Rd.

Site 10. W Brockville Rd (Between Transit Rd & Hindsburg Rd), Albion, NY 14411
Turn left onto Densmore Rd. then right onto West Transit Church Rd. Continue on West Transit Church Rd. for 1 mile. Cross Lattin Rd. to orchard driveway.

Site 11. 15585 West Brockville Rd, Albion, NY 14411
Turn left onto Densmore Rd. then turn left on to West Transit Church Rd. Continue east 1 mile on West Transit Church Rd. Turn right on Transit Rd. Continue south 1 mile on Transit Rd. Turn left on West Brockville Rd. Continue east ¼ mile. Turn left into driveway at 15585 West Brockville Rd.

Site 12. N Route 31 (Between Keitle Rd & Butts Rd), Albion, NY 14411
Turn left onto Densmore Rd. Continue 3 miles south to Route 31. Turn right onto Route 31. Continue west 1 ½ miles. Driveway to orchard is on right.

ETA 790 KAST FARMS --- ATTACHMENT

3 -- Location & Description of Housing

Site 1. 15584 W BROCKVILLE RD, ALBION, NY 14411 --- WOOD FRAME --- TOTAL CAPACITY 33

Turn left onto Densmore Rd. then turn left on to West Transit Church Rd. Continue east 1 mile on West Transit Church Rd. Turn right on Transit Rd. Continue south 1 mile on Transit Rd. Turn left on West Brockville Rd. Continue east ¼ mile. Turn left into driveway at 15585 West Brockville Rd.

Site 2. 2824 DENSMORE RD, ALBION, NY 14411 --- (4) MOBILE HOMES ----- TOTAL CAPACITY 24

Turn right onto Densmore Rd. Continue north on Densmore Rd. ¼ mile Turn left into driveway at 2824 Densmore Rd.

Site 3 & 4 3079 & 3081 DENSMORE RD, ALBION, NY 14411 -- (2) MOBILE HOMES – CAPACITY 5 EACH ------ TOTAL CAPACITY 10

Turn left onto Densmore Rd. Continue south ½ mile. Turn left into driveway at 3085 Densmore Rd. Both units are located on same driveway

Site 5 3085 DENSMORE RD, ALBION, NY 14411 – WOOD FRAME BUILDING TOTAL CAPACITY 12

Turn left onto Densmore Rd. Continue south ½ mile. Turn left into driveway at 3085 Densmore Rd.

TOTAL CAPACITY ---- 79

14. Describe how the employer intends to provide either 3 meals a day to each worker or furnish free and convenient cooking and kitchen facilities for workers to prepare meals / Describa cómo el empleador tiene la intención de ofrecer, ya sea 3 comidas al dia a cada trabajador, o proporcionar gratuitamente instalaciones para cocinar.

EMPLOYER PROVIDES FREE AND CONVENIENT COOKING AND KITCHEN FACILITIES SO THAT WORKERS CAN PREPARE THEIR OWN MEALS. WORKERS BUY THEIR OWN FOOD AND EMPLOYER WILL PROVIDE TRANSPORTATION TO ASSURE WORKERS ACCESS TO STORES WHERE THEY CAN PURCHASE GROCERIES AND/OR OTHER INCIDENTALS.

15. Referral Instructions and Hiring Information / Instrucciones sobre cómo Referir Candidatos/Solicitantes - (Explain how applicants are to be hired or referred, and the Employer's/Agent's available hour to interview workers / Explique cómo los candidatos serán contratados o referidos, y las horas disponibles del empleador/agente para entrevistar a los trabajadores). See instructions for more details / Vea las instrucciones para más detalles.

CONTACT EMPLOYER – GARY DAVY DIRECTLY AT 585-589-9557 BETWEEN THE HOURS OF 9 AM AND 3 PM OR GO TO THE NEAREST ONE STOP CENTER.

16. Job description and requirements / Descripción y requisitos del trabajo:

Workers will perform various tasks involved in planting, cultivating, pruning, thinning and harvesting apples, peaches and sweet cherries according to supervisor's instructions. Most of these duties will be performed on up to an 18 foot ladder. Duties include tilling soil & applying fertilizers; transplanting, weeding, thinning, and/or pruning crops & applying pesticides; cleaning, packing, and loading harvested products. Construct trellises, repair fences & farm buildings, and participate in irrigation activities. Inform farmers or farm managers of crop progress. Identify plants, pests, & weeds to determine the selection & application of pesticides & fertilizers. Clear and maintain irrigation ditches. Record information about crops, such as pesticides use, yields or costs. Employer will expect worker to pick a minimum of 100 bu boxes of apples per day with no more than 1% (WNY) bruising. Workers are expected to work at least the number of days and hours specified. Depending on weather, crop or other conditions, workers may be requested, but not required to work up to seven days per week and/or on the Sabbath and up to 12 hours per day. Employer will furnish to workers without cost all the tools and equipment required in the performance of the duties assigned. Workers should report for work with their own suitable clothes. Field temperatures may range from below 0 to 90+ degrees (F), with possible wet morning conditions. Must be physically able to lift up to 70lbs on a consistent basis throughout the day. Due to health & safety concerns on our farm workers must understand basic instruction in English or Spanish. Employees may also be requested to take random drug tests at no cost to the worker. Workers are subject to random drug testing effective their first date of work. Failure to comply with the request or testing positive will result in immediate termination. Workers referred as a result of this order must have a minimum of three months of verifiable experience in performing the tasks described in his order

The activities outlined in the job description will be conducted solely on the worksite which is owned and operated by the employer.

1. Is previous work experience preferred? / Se prefiere previa experiencia? Yes / Si ■ No ☐ If yes, number of months preferred: / Si es así, numero de meses de experiencia: 3 MONTHS

2. Check all requirements that apply:

☐ Certification/License Requirements / Certificación/Licencia Requisitos
☐ Driver Requirements / Requisitos del conductor
☐ Employer Will Train / Empleador entrenará o adiestrará
■ Extensive Sitting / Estar sentado largos ratos
■ Exposure to Extreme Temp. / Expuesto a Temperaturas Extremas
■ Lifting requirement / Levantar o Cargar **70lbs**./libras
■ Repetitive Movements / Movimientos repetitivos
☐ Criminal Background Check / Verificación de antecedentes penales
■ Drug Screen / Detección de Drogas
■ Extensive Pushing and Pulling / Empujar y Jalar Extensamente
■ Extensive Walking / Caminar por largos ratos
■ Frequent Stooping / Inclinándose o agachándose con frecuencia
☐ OT/Holiday is not mandatory / Horas Extras (sobre tiempo) / Dias Feriados no obligatorio

17. Wage Rates, Special Pay Information and Deductions / Tarifa de Pago, Información Sobre Pagos Especiales y Deducciones (Rebajas)

Crop Activities / Cultivos	Hourly Wage / Salario por Hora	Piece Rate / Unit(s) / Pago por Pieza / Unidad(es)	Special Pay (bonus, etc.) / Pagos Especiales (Bono, etc.)	Deductions* / Deducciones	Yes/Sí	No	Pay Period / Periodo de Pago / /
Farmworkers, Laborers	$11.26	$N/A	N/A	Social Security / Seguro Social	■	❑	Weekly / Semanal ■
Apples Fresh Market - Dwarf	$11.26	$.90 per bu Drawf Tree	N/A	Federal Tax / Impuestos Federales	■	❑	
Apples Fresh Market Standard	$11.26	$.90 per bu Standard Tree	N/A	State Tax /Impuestos Estatales	■	❑	Bi-weekly/ Quincenal ❑
Apple Processing Apple/Juice	$11.26 $11.26	$.65 Per Bu $.60 Per Bu		Meals / Comidas	❑	■	
Cherries	$11.26	$8.00 per 32 Lb. lug		Other (specify) / Otro (especifica)	❑	■	Monthly/Mensual ❑
Peaches	$11.26	N/A					Other/Otro ❑

18. More Details About the Pay / Mas Detalles Sobre el Pago:

NONE

The employer reserves the right, at the employers sole discretion, to temporarily raise the above listed piece rate due to crop conditions. In the tasks where there is no prevailing practice to pay a piece rate the employer, at his sole discretion may opt to pay per hour to ensure a good quality product. At no time will the workers be paid less that the highest available wage.

19. Transportation Arrangements / Arreglos de Transportación

Employer agrees to reimburse inbound transportation and subsistence expenses ($11.86 per day minimum to a maximum of $46.00 per day) to each worker, or any person, government agency or private organization which on behalf of the worker has paid or advances such transportation and subsistence expenses, from the place from which the worker has come to work for the employer, whether in the US or abroad to the place of employment, after the worker has completed 50% of the stipulated period of employment, from initial date of need or from the day after actual arrival of worker if later than the stated date to report.

20. Is it the prevailing practice to use Farm Labor Contractors (FLC) to recruit, supervise, transport, house, and/or pay workers for this (these) crop activity (ies)? / ¿Es la práctica habitual usar Contratistas de Trabajo Agrícola para reclutar, supervisar, transportar, dar vivienda, y/o pagarle a los trabajadores para este(os) tipo(s) de cosecha(s)? Yes / Si ☐ No ■

If you have checked yes, what is the FLC wage for each activity? / Si contesto "Si," cuál es el salario que le paga al Contratista de Trabajo Agrícola por cada actividad?

21. Are workers covered for Unemployment Insurance? / ¿Se le proporcionan Seguro de Desempleo a los trabajadores? Yes/Si ■No ☐

22. Are workers covered by workers' compensation? / ¿Se le provee seguro de compensación/indemnización al trabajador: Yes/Si ■No ☐

23. Are tools, supplies, and equipment provided at no charge to the workers? / ¿Se les proveen herramientas y equipos sin costo alguno a los trabajadores?

Yes/Si ■No ☐

24. List any arrangements which have been made with establishment owners or agents for the payment of a commission or other benefits for sales made to workers. (If there are no such arrangements, enter "None".) / Enumere todos los acuerdos o convenios hechos con los propietarios del establecimiento o sus agentes para el pago de una comisión u otros beneficios por ventas hechas a los trabajadores. (Si no hay ningún acuerdo o convenio, indique "Ninguno".)

NONE

25. List any strike, work stoppage, slowdown, or interruption of operation by the employees at the place where the workers will be employed. (If there are no such incidents, enter "None".) / Enumere toda huelga, paro o interrupción de operaciones de trabajo por parte de los empleados en el lugar de empleo. (Si no hay incidentes de este tipo, indique "Ninguno".)

NONE

26 Is this job order to be placed in connection with a future Application for Temporary Employment Certification for H-2A workers? / ¿Esta orden de empleo ha sido puesta en conexión con una futura solicitud de certificación de empleo temporal para trabajadores H-2A?

Yes/Si ■ No ☐

27. Employer's Certification: This job order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. / Certificación del Empleador: Esta orden de trabajo describe los términos y condiciones del empleo que se le ofrece, y contiene todos los términos y condiciones materiales ofrecidos.

GARY DAVY , ASSISTANT GENERAL MANAGER
Employer's Printed Name & Title / Nombre y Título en Letra de Molde/Imprenta del Empleador

Employer's Signature / Firma y Título del Empleador

06/22/2015
Date / Fecha

READ CAREFULLY. In view of the statutorily established basic function of the Employment Service as a no-fee labor exchange, that is, as a forum for bringing together employers and job seekers, neither the Employment and Training Administration (ETA) nor the State agencies are guarantors of the accuracy or truthfulness of information contained on job orders submitted by employers. Nor does any job order accepted or recruited upon by the American Job Center constitute a contractual job offer to which the American Job Center, ETA or a State agency is in any way a party.

LEA CON CUIDADO. En vista de la función básica del Servicio de Empleo establecida por ley, como una entidad de intercambio laboral sin comisiones, es decir, como un foro para reunir a los empleadores y los solicitantes de empleo, ni ETA ni las agencias del estado pueden garantizar la exactitud o veracidad de la información contenida en las órdenes de trabajo sometidas por los empleadores. Ni ninguna orden de trabajo aceptado o contratado en el Centro de Carreras (American Job Center) constituyen una oferta de trabajo contractuales a las que el American Job Center, ETA o un organismo estatal es de ninguna manera una de las partes.

PUBLIC BURDEN STATEMENT
The public reporting burden for responding to ETA Form 790, which is required to obtain or retain benefits (44 USC 3501), is estimated to be approximately 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and reviewing the collection. The public need not respond to this collection of information unless it displays a currently valid OMB Control Number. This is public information and there is no expectation of confidentiality. Send comments regarding this burden estimate or any other aspect of this collection, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, Office of Workforce Investment, Room C-4510, 200 Constitution Avenue, NW, Washington, DC 20210.

DECLARACION DE CARGA PÚBLICA
La carga de información pública para responder a la Forma ETA 790, que se requiere para obtener o retener beneficios (44 USC 3501), se estima en aproximadamente 60 minutos por respuesta, incluyendo el tiempo para revisar las instrucciones, buscar fuentes de datos existentes, recopilar y revisar la colección. El público no tiene por qué responder a esta recopilación de información a menos que muestre un número de control OMB válido. Esta información es pública y no hay ninguna expectativa de confidencialidad. Envíe sus comentarios acerca de esta carga o cualquier otro aspecto de esta colección, incluyendo sugerencias para reducir esta carga, al U.S. Department of Labor, Employment and Training Administration, Office of Workforce Investment, Room C-4510, 200 Constitution Avenue, NW, Washington, DC 20210.

Jun. 23. 2015 12:00PM East Farms

28. Use this section to provide additional supporting information (including section Box number). Include attachments, if necessary. / Utilice esta sección para proporcionar información adicional de apoyo; incluya el numero de la sección e incluya archivos adjuntos, si es necesario.

20 CFR 653.501
Assurances

INTRASTATE AND INTERSTATE CLEARANCE ORDER

The employer agrees to provide to workers referred through the clearance system the number of hours of work per week cited in Item 10 of the clearance order for the week beginning with the anticipated date of need, unless the employer has amended the date of need at least 10 working days prior to the original date of need by so notifying the Order-Holding Office (OHO). If the employer fails to notify the OHO at least 10 working days prior to the original date of need, the employer shall pay eligible workers referred through the intrastate/interstate clearance system the specified hourly rate or pay, or in the absence of a specified hourly rate or pay, the higher of the Federal or State minimum wage rate for the first week starting with the original anticipated date of need. The employer may require workers to perform alternative work if the guarantee is invoked and if such alternative work is stated on the job order.

The employer agrees that no extension of employment beyond the period of employment shown on the job order will relieve the employer from paying the wages already earned, or specified in the job order as a term of employment, providing transportation or paying transportation expenses to the worker's home.

The employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration and other employment-related laws.

The employer agrees to expeditiously notify the OHO or State agency by telephone immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over recruitment, or other factors have changed the terms and conditions of employment.

The employer, if acting as a farm labor contractor, has a valid farm labor contractor registration certificate.

The employer assures the availability of no cost or public housing which meets applicable Federal and State standards and which is sufficient to house the specified number of workers requested through the clearance system.

The employer also assures that outreach workers shall have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107.

Employer's Name GARY DAVY, ASST. GM KAST FARMS Date: 06/22/2015

Employer's Signature Gary Davy

Besides the material terms and conditions of the employment, the employer must agree to these assurances if the job order is to be placed as part of the Agricultural Recruitment System. This assurance statement must be signed by the employer, and it must accompany the ETA Form 790.

Jun. 23. 2015 12:00PM Kast Farms

ATTACHMENT TO ETA 790

Workers recruited under this Job Order are recruited to work on the employer's farm shown on the addendum in the certified occupation during the period of employment shown in Item 9. The employer/members will offer US workers at least the same opportunities, wages, benefits, and working conditions as those which the employer offers or intends to offer to non-immigrant foreign workers. *Use of the masculine pronoun herein is for convenience of reference only.

1. Name and address of employer: Kast Farms Inc; 2911 Densmore Rd, Albion NY 14411.

9. Anticipated dates of employment: 09/01/2015 until 11/17/2015.

10. The number of workers shown is the aggregate number of foreign workers that will be employed by the employer under this temporary employment certification. ~~The approximate maximum number of workers (foreign and domestic) to be employed in the certified occupation is shown on the addendum~~. The numbers shown are approximations provided for the governing administrative agencies. The actual number of workers employed in the certified job opportunities of the grower at any given time may be more or less than the approximate numbers ~~shown in the addendum~~, depending upon crop conditions, weather, markets or other circumstances that develop during the season.

11. Anticipated Hours of Work: Worker will report to work at the designated time and place as directed by the Grower each day. The standard workweek is 7 hours per day Monday-Friday and 5 hours on Saturday is normal; however, workers may be requested to work 12+ hours per day depending upon the conditions in the fields and maturity of the crops but will not be required to do so. Also, the workers may be requested to work on federal holidays and on their Sabbath but will not be required to do so. Workers may volunteer to work additional hours when work is available. Down Time: Workers should expect occasional periods of little or no work because of weather, crop or other conditions beyond the employer's control. These periods can occur anytime throughout the season.

12. Starting and ending times will change due to weather and crop conditions. During certain times of the season workers may be required to work at night. Workers will be given as much notice as possible when changing shifts are required. Also, the workers may be requested to work on federal holidays and on their Sabbath but will not be required to do so. Workers may volunteer to work additional hours when work is available. Down Time: Workers should expect occasional periods of little or no work because of weather, crop or other conditions beyond the employer's control. These periods can occur anytime throughout the season.

If a worker is offered and agrees to work more than the scheduled hours during the workweek, they must still report to work on their other scheduled days, unless arrangements are approved in advance with the owner or supervisor. Choosing to work longer hours during the week does not exclude you from working each scheduled work day. Not reporting for work on your scheduled work day will be counted as an unexcused absence.

14. Employers will furnish free cooking and kitchen facilities to those workers who are entitled to live in the employers' housing so that workers may prepare their own meals. Workers will buy their own groceries. Once a week the employers will offer to provide (on a voluntary basis by the workers) free transportation to assure workers access to the closest store where they can purchase groceries.

Free family housing is not available and it is not a prevailing practice in the area of intended employment to provide family housing to temporary or seasonal farmworkers. Housing is provided at no cost to workers who are not reasonably able to return the same day to their place of residence. This paragraph applies to such workers only. Housing is not provided to non-workers. Housing capacity is strictly regulated by the US Department of Labor, and no person, other than the eligible employees authorized by the employer, may occupy or remain overnight in employer-provided housing. The housing is offered as temporary in-season (during the employment period only) housing provided for migrant agricultural workers while they are employed at farms beyond normal commuting distance from their residence. Workers provided housing by the employer must promptly vacate the housing upon termination of employment. No charge will be made for beds or cooking utensils and similar items furnished to workers to whom housing is provided hereunder unless unlawfully removed or damaged beyond normal wear and tear. All housing is group housing in which all workers will share kitchens and common areas without regard to gender. Female workers, however, will be provided with sleeping facilities shared only with other family members or with other females. Sex-segregated toilets facilities will be provided. Workers who reside in such housing agree to be responsible for maintaining the housing in a neat and clean manner. Any worker found responsible for damage or loss of property, other than that caused by normal wear is subject to immediate termination. Workers residing in employer's housing may have mail directed to them at the employer's address ~~on attached addendum~~. Employer-provided housing will meet the full set of DOL Occupational Safety and Health Administration (OSHA) standards set forth at 29 CFR 1910.142, or the full set of standards set at §§ 654.404 through 654.417, whichever are applicable under § 654.401.

15. Local and intrastate (in state), applicants may contact their local state workforce or the employer, Gary Davy, directly at (585) ~~585~~ 589-9557 to schedule an interview. Applicants should call between the hours of 9:00 am – 3:00 pm (Eastern Standard Time) Monday – Thursday. Completing an application and in person are part of the interview process.

Interstate (out of state) applicants interviews will be conducted over the telephone to create less of a burden for applicants, once the employer has fulfilled their requirements of disclosing all terms and conditions of the job and received written confirmation of this. Participation and monitoring of the interview process by SWA staff guarantees proper disclosure of the terms and conditions and protects the integrity of the interview process. Workers should be fully apprised by the local employment office of the terms, conditions and nature of employment prior to referral. This will enable applicants to review all the information and make an informed decision about the job and will ensure compliance with disclosure requirements. Completing an application is part of the interview process.

Workers are screened for compliance with the following criteria: a) confirm ability, availability, qualifications and willingness to perform work described and confirm intuition to work the entire season, 2) local workers confirm availability of reliable daily transportation to and from the job site for the entire season. Non local workers confirm availability of transportation to job site to begin work, 3) confirmation of full disclosure of all terms, condition, and nature of work-job by local employment staff, 4) affirmative confirmation of legal qualifications to work in the US as described below. The employer may terminate the worker (foreign and/or domestic) with notification to the employment service if employer discovers a criminal conviction record or status as a registered sex offender that employer reasonably believes, consistent with current law, will impair the safety and living conditions of other workers.

Only workers legally entitled to work in the United States and who posses' original identity and employment eligibility documents sufficient to complete INS Form I-9, as required by the Immigration and Nationality Act, will be permitted to complete the hiring process. Workers referred against this order should be informed that they must have these documents in their possession when they arrive at the place of employment. Provided that workers complete section 1 of form I-9, workers will have three business days to produce the required documentation to complete section 2 of form I-9, as provided in the Act. Workers not providing this documentation will not be allowed to go to work on the fourth business day of employment, or any subsequent days until the documentation is provided, as provided in the Act.

16. All workers should have at least 3 months verifiable experience pruning high density fresh fruit apple trees. Applicants must be able to furnish affirmative job references from recent employers operating comparable operations establishing acceptable previous experience.

For food and general personal safety purposes, all workers will be required and expected to follow common sanitary practices at all times. This is particularly critical when hand harvesting crops for human consumption. Employees are required to cleanse their hands by washing them thoroughly with soap and water after using the bathroom and before entering the produce fields for harvest activities. There will be no tobacco usage in the field or packing areas at any time. Workers must use care when performing duties listed below not to break or damage the trees. All operation must meet standards contained in the employer's contract with the buyer.

Worker must possess requisite physical strength and endurance to repeat the harvest process though out the workday, working quickly and skillfully to perform activities for which they were hired. ~~Workers must work at a sustained, vigorous pace and make bona fide efforts to work efficiently and consistently that are reasonable under the climatic and other working conditions, considering also the amount, quality, and efficiency of work accomplished by their coworkers~~. Workers may not leave trash, or other discarded items in work areas or vehicles but must dispose of such items in provided receptacles. Workers must wash hands with soap and water after all bathroom and meal breaks. Allergies to varieties of ragweed, goldenrod, insecticides, related agricultural chemicals, etc, may affect workers ability to perform the work described herein. Workers should be physically able to do the work described with or without reasonable accommodation. Must display the ability to move, place, climb and work from orchard ladders up to 18 feet in height, making the necessary adjustments for various procedures while carrying up to 50 pounds.

Peaches, Sweet Cherries, & Apples: Workers will perform various tasks involved in planting, cultivating, and harvesting fruit according to supervisor's instructions. Workers will till soil, plant stock, and do pruning activities using a variety of non-mechanical tools. Will remove blossoms to improve yield and quality. Will aid in irrigation duties. Will aid in minor repair of wooden fruit containers. Workers will thin and/or harvest fruit. Workers will harvest fruit according to color, size and degree of maturity as specified by supervisor and place into half-bushel baskets or picking bags designed to handle fruit taking the extra time, care and effort not to bruise or scar the fruit. Workers will windrow full containers or carry full containers weighing approximately 50 lbs. to truck or trailer and stack according to supervisor's specifications. Fruit thinners will thin fruit using hands to knock off excess fruit, spacing remaining peaches or apples approximately one hand width apart, taking care to walk around entire tree before moving onto next. Workers will be required to stay on their assigned row.

The following description of job activities applies to peaches, sweet cherries and apples.

Harvest: Workers will be assigned a row usually with a partner and is responsible for picking all the proper fruit from that row, or half row. Fruit is selected from the tree according to size and/or color standard set by the picking supervisor. In some instances, fruit harvest will be done from a 18-foot ladder weighing up to 50 lbs. All workers must be able to lift and carry ladder, as well as work from the top of the ladder. The entire tree must be checked to ensure removal of all fruit meeting-picking requirements. Fruit is placed gently in the picking container until container is full. The full picking container weighing up to 50 lbs. is then taken to transport vehicles and gently emptied into a field bin, taking care not to spill or bruise the fruit in the container or in the field bin. Field bin volume may be checked and determined by weight on state certified scales. Workers are required to stay on their assigned row unless directed by a supervisor to change, or to help someone sporadically. Picking units will be kept free of limbs, leaves or mushy fruit. Workers will be required to pick up and return picking ladders to the ladder wagon provided by the grower at the end of each work day or as directed by the grower or designed supervisor.

Pruning: While pruning trees, workers will receive proper tools for the particular job, i.e., saw, pruners, chain saws, pole saws, and hand snips These tools will be returned to the employer at the end of the task. The cost of tools destroyed maliciously or lost carelessly will be deducted from worker's wages. The supervisor will set a standard or pattern for each orchard and will demonstrate and communicate this to workers. Workers will be assigned rows of trees and must prune each tree according to the predetermined standard. In some instances, pruning will be done from a ten-foot ladder weighing up to 40 lbs or from a tractor mounted platform. All workers must be able to lift and carry ladder, as well as work from the top of the ladder or platform. Workers must remove all resulting materials from the trees rendered from performing pruning tasks. When pruning is complete on each tree, each worker is required to rake and scatter the resulting brush in the center of the tractor/equipment middles. Workers will be required to pick up and return pruning ladders to the ladder wagon provided by the grower at the end of each work day or as directed by the grower or designated supervisor.

Thinning: While thinning trees, workers will be instructed as to how close together fruit should be spaced and what fruit is most desirable to leave or take. The supervisor will set a standard or pattern for each orchard and will demonstrate and communicate this to workers. In some instances, thinning will be done from a 10-foot ladder weighing up to 30lbs. All workers must be able to lift and carry ladder, as well as work from the top of the ladder. Rows will be assigned to each worker and it is the responsibility of the worker to complete the trees on the row according to the supervisor's instructions. Limbs must not be torn from the tree, nor should limbs be completely stripped of leaves, blooms or fruit. Proper spacing and selection of fruit is critical to maximizing the trees' potential yield. Thinners will thin fruit using hands and/or plastic bat to knock off excess fruit taking care to walk around entire tree before moving to the next. Workers will be required to pick up and return thinning ladders to the ladder wagon provided by the grower at the end of each work day or as directed by the grower or designated supervisor.

Fruit packing and sorting: Workers will be required to pack and sort fruit on a packing line in a storage area. The employer will instruct the worker as to size requirements and defect removal. Workers will also be required to lift boxes of up to 30 lbs. the worker would also be responsible for daily packing line cleanup.

Orchard Maintenance: Workers involved in orchard maintenance ~~may~~ will be required to hoe trees, girdle, spread fertilizer, pick up roots and limbs, strip suckers or unwanted growth from trees, dig root suckers, knock fruit off trees, remove vines, lay irrigation pipe, repair and maintain drip system, and strap and tie fruit trees. Workers will be required to build and repair trellis system. Employer will provide all equipment. Instruction will be given for each task and standards of performance communicated to workers. The specific standards for a job will be disclosed and demonstrated by the supervisor before the work begins.

Farm, and Field Sanitation All workers will be responsible for picking up trash, cleaning bathrooms, sweeping floors and other farm and sanitation duties

Job specifications can change frequently during the season due to crop or market conditions, even on the same crop. Workers will be expected to conform to the specific instructions given by the supervisor for each day's work.

GENERAL CONDITIONS APPLICABLE TO ALL CROPS: Fieldwork begins at assigned time shortly after daylight. Work is performed during light rain and in high humidity and in temperatures ranging from 100 (+) degrees to below 35 degrees F. Workers will work on their feet in bent position for long periods of time. Workers will supply their own work clothes. All the tasks in this Job Description constitute one (1) job; the employer may assign workers to different tasks on any day or to multiple tasks during the same day in the sole judgment of the employer. Workers must be able to lift consistently all day. Workers may be required to perform work, on the farm, that is incidental to farming the crops listed in the application, such as performing hand cultivation tasks, weeding or hoeing, cleaning and repairing farm buildings, seed beds, racks, grounds, operate tractor/farm equipment incidental crop set up and move irrigation pipes and equipment, gardening, weeding and shrubbing, etc. This is a very demanding and competitive business in which quality specifications must be rigorously adhered to. Sloppy work cannot and will not be tolerated.

Full Growing Season Commitment: The job offered requires that the worker be available for work seven hours per day Monday through Friday and five hours on Saturday every day that work is available for the full period of employment shown in Item 9, even though work may be slack for brief periods at any point during the season. The worker agrees to be available for work and perform the assigned work for the employer whenever work is available through the full period of employment. Work available is defined as, no work required on the worker Sabbath or federal holidays, but work is required seven hours per day Monday-Friday, and five hours on Saturday.

The worker understands that if he abandons his employment or is terminated for cause prior to the end of the period of employment shown in Item 9 he will forfeit the 3/4 guarantee and reimbursement of certain transportation costs described elsewhere in this job order. Excessive absences and/or tardiness, as defined in the Work Rules, cannot be tolerated and may result in termination.

Daily individual work assignments, crew assignments, and location of work, will be made by and at the sole discretion of the farm manager and/or farm supervisor as the needs of the farming operation dictate. Workers may be assigned a variety of duties in any given day and /or different tasks on different days. Workers will be expected to perform any of the listed duties and work on any crop as assigned by the worker's supervisor.

17. Wage Rates, Special Pay Information and Deductions: Harvesting specifications, in particular, can change from time to time during the season due to crop or market conditions, even on the same crop. Workers will be expected to conform to the specific instructions given for each day's work. Employer reserves the right to add a piece rate for any of the crops listed as an incentive to increase wages.

Instructions and general supervision will be provided by the farm owner/supervisor or a designated employee. However, field workers will be expected to perform their duties in a timely and proficient manner without close supervision.

The tasks in the crops listed below will be paid at the piece rates listed. All other work will be paid the adverse effect wage rate (AEWR) of $11.26 per hour Employer will pay the highest of the AEWR, prevailing wage, the agreed-upon collective bargaining wage or the Federal or State minimum wage when the work is performed. In the event that the Department Of Labor promulgates a new AEWR applicable to any portion of the period of employment covered by this job order which is higher or lower than the AEWR herein, the employer will pay the higher AEWR, and may, at the employer's discretion pay the lower AEWR, beginning with the effective date of the new AEWR.

Workers are guaranteed that their total earnings will be at least equal to the AEWR of $11.26 per hour for all hours worked in a pay period. If a worker's total earnings in any pay period in which the worker has worked at a piece rate are less than the AEWR of $11.26 for all hours worked in the pay period, the employer will increase the worker's pay to the guaranteed minimum of $11.26 per hour for the total hours worked in the pay period.

Due to weather and crop conditions, the employer reserves the right to temporary increase the listed piece rates, or add a piece rate. The employer also reserves the right to completely do away with the piece rate all together to ensure a quality product and fair earnings.

Apple Harvest Type	Piece Rate/ Unit	Est. Hourly Earnings
Fresh Mkt-Dwarf	$.900 per 1 Bushel	$11.26
Fresh Mkt-Standard	$.900 per 1 Bushel	$11.26
Processing	$.65 per 1 Bushel	$11.26
Juice	$.60 per 1 Bushel	$11.26

Cherry Harvest	Piece Rate/ Unit	Est. Hourly Earnings
Picking Cherries	$8.00 per 32lb lug	$11.26

18: More details concerning pay: All domestic and/or nonresident seasonal farm workers employed pursuant to this job order who satisfactorily completed the previous crop season may be compensated above the stated hourly wage rate. This is not promised or guaranteed. The decision to pay above the stated rates will be made by the employer, at their sole discretion, and will be based on factors including the recipients' performance and tenure.

A). The employer will make the following deductions from the Worker's wages: FICA taxes, State (if applicable) and Federal Income tax as required by law. Workers will be charged for the following: cash advances and repayment of loans, repayment of overpayment of wages to the worker, payment for articles which the Worker has voluntarily purchased from the Employer and any other charges expressly authorized by the Worker in writing in accordance with current New York State Labor Law. No deduction not required by law will be made that brings the worker's hourly earnings below the statutory federal or state minimum wage. There may be deductions that reduce your pay below the stated contract wage; but will not reduce your pay below Federal or State Minimum Wage, whichever is higher. FICA, State and Federal taxes will not be deducted from those worker's wages that are working under a temporary, agricultural visa, unless it's discovered it is required or if the worker request withholding.

B) Employers guarantee to offer employment for the hourly equivalent of 3/4 of the workdays of the total specified period during which the work contract and all amendments thereof are in effect, beginning with the first workday after the workers' arrival at the assigned Grower's farm, ready, willing, able, and eligible to work and ending on the expiration date specified in the work contract and all extensions thereof or upon the termination of this employment as provided below. For purposes of this guarantee, a "workday" consists of seven hours Monday-Friday and five hours on Saturday. The worker is not required to work on his Sabbath or on federal holidays which are New Year's Day, January 1; Martin Luther King, Jr.'s birthday, the third Monday in January; Presidents Day, the third Monday in February; Memorial Day, the last Monday in May; Independence Day, July 4; Labor Day, the first Monday in September; Columbus Day, the second Monday in October; Veteran's Day, November 11; Thanksgiving Day, the fourth Thursday in November; and Christmas Day, December 25. On certain of these days, work may be available. If the worker at the conclusion of his work agreement has been afforded less employment opportunity than required under this provision, the worker will be paid at his average hourly rate for the hours, in addition to those actually offered, up to the hourly equivalent of the guaranteed number of days. In determining whether the guarantee of employment has been met, any hours which the Worker fails to work during a workday, when the Employer offers him the opportunity to work, and all hours of work actually performed shall be counted toward meeting this guarantee.

C). This employment guarantee shall be terminated before the end of the Period of Employment if the services of the workers are no longer required for reasons beyond the control of the Employer due to fire, frost, flood, drought, hail, other Act of God (AOG) which makes fulfillment of this contract impossible. (CO will be notified and employer will seek approval for AOG's) In such cases, the employer will make efforts to transfer worker to other comparable employment acceptable to worker. If such transfer is not effective, workers will be returned at Employer's expense to the place from which Worker, without intervening employment, came to work for employer. In the event of such termination, the 3/4-guarantee period ends on the date of termination. The guarantee shall be void from the beginning should the Worker voluntarily abandon this employment before the end of the contract period or in the event the Worker is terminated for a lawful job-related reason, and the employer notifies the NPC, and DHS in the case of an H-2A worker, in writing or by any other method specified by the Department or DHS in a

manner specified in a notice published in the Federal Register not later than 2 working days after such abandonment occurs and this will relieve the employer from subsequent transportation and subsistence costs and the 3/4th guarantee.

D). The payroll period shall be weekly.

E). Employer will provide a worker referred through the SWA Interstate System forty (40) hours of work for the week beginning with the anticipated date of need, unless the employer has amended the date of need by notifying the local employment service office at least 10 working days prior to the original date of need. If the employer fails to notify the order-holding office, then employer shall pay an eligible worker referred through the interstate clearance system $11.26 per hour for the first week, starting with the original anticipated date of need. 40 hrs x $11.26 = $450.40 gross (before taxes). The employer may require the worker to perform alternative work if the guarantee cited in this section is invoked. If the worker fails to notify the order-holding office of his continuing interest in the job no sooner than nine working days and no later than five working days before the date of need, the worker will be disqualified from the above-mentioned assurance.

F). The Employer will furnish to the worker, on or before each payday one or more written statements showing the worker's total earnings for the pay period, his hourly rate or piece rate (if applicable); the hours of work which have been offered to the worker, the total hours actually worked by the worker, an itemization of all deductions made from the worker's wages; the worker's net pay; the employer's name, address and IRS identification number. Employer will abide by all regulations at 20 CFR 655.122(j)(k).

19. Transportation: The Employer will not advance transportation and subsistence costs to Workers for transportation to the place of employment.

This subparagraph applies only to Workers who cannot reasonability return to their residence the same day. After the workers has completed 50% of the work contract. All eligible applicants will have their inbound reasonable transportation expenses reimbursed, one time only. Domestic applicants from outside of the normal commuting distance that voluntary chose not to reside in the employer provided housing, the employer will pay for the initial inbound transportation reimbursement. However, the employer will not reimburse any workers for daily transportation cost whether commuting from inside or outside of the area of intended employment. Employer will not pay for voluntary trips back to their residence due to family emergencies, or vacations.

The amount of such transportation payment will be equal to the Worker's actual transportation costs not to exceed the most economical and reasonable common carrier transportation charges for the distance involved. In lieu of the above payments to the workers for transportation, the employer reserves the right to charter or otherwise arrange to provide for transportation at the employer's election. Subsistence reimbursement shall be $11.86 per day, without producing documentation of actual expenses, or will otherwise be paid as per 20 CFR 655.122(h) only to those employees who are eligible under the H-2A program regulations for subsistence pay. Maximum Amount to be reimbursed with receipts is $46.00. By way of illustration and not in limitation of the foregoing, the employer will not pay transportation for such worker if he does not have suitable documents to comply with proof of identity and employment eligibility requirements of IRCA, if he is discharged for lawful job-related reasons, if he has knowledge at the place of recruitment that he cannot perform the duties of the job as described above or if he abandons this employment when he is needed by the Grower.

Employer will provide, pay, or reimburse transportation and subsistence under this agreement if the worker is terminated because of work related injury caused by this/these crop activities and is so certified by a doctor acceptable to employer before leaving employers farm, or termination resulting from an Act of God, as outlined in 655.122(o), which makes fulfillment of this contract impossible as provided in paragraph 18C or if the worker is displaced by a U.S. worker under DOL's 50% rule.

Employer will offer free transportation for workers living in employer's housing facility both to and from the daily work site. The use of the transportation by the worker is voluntary; no worker will be required as a condition of employment to utilize the transportation offered by the employer. Workers are free to choose their own means of transportation at their own expense.

For US workers who complete the work contract and are eligible for the outbound transportation benefit, or if the employee is terminated without cause, and the worker has no immediate subsequent H2a employment, or an H2a workers that is displaced due the employers obligation under the USDOL 50% rule, the Employer will provide or pay for the worker's reasonable cost of return transportation and subsistence from the place of employment to the place from which the worker departed to work for the employer, except when the worker will not be returning to the place of recruitment due to subsequent employment with another employer. If the subsequent employer has not agreed to provide or pay for the worker's transportation to the subsequent place of employment, the Employer will provide or pay for the transportation and subsistence to the subsequent place of employment in lieu of providing or paying for such expenses from the place of employment to the place from which the worker departed to work for the employer. If the subsequent employer has agreed to provide or pay for the worker's transportation and subsistence to the subsequent place of employment the Employer will not provide or pay for such expenses. The Employer reserves the right to arrange charter or other return transportation. Workers eligible for this benefit who do not wish to avail themselves of employer arranged return transportation would be provided their outbound transportation and subsistence by check. In those circumstances, the grower will distribute the checks as soon as all work is completed, as determined by the employer, and the worker is ready to depart. Workers may select any means of transportation home they choose, however, the reimbursement is limited to the most economical and reasonable common carrier transportation cost for the distance involved. Workers who arrange their own transportation understand they assume all liability and hold harmless the growers/association for any damages, injuries, and personal or property losses.

21. U.S. workers may or may not be covered by unemployment insurance and may or may not be eligible under current unemployment regulations. Workers employed under this job order are designated as seasonal employees.

22. Injuries: Worker will be covered by Worker's Compensation Insurance or equivalent employer provided insurance for injuries arising out of and in the course of employment. Employer assures that there will be no lapse in coverage for workers compensation. The employers workers compensation will be provided throughout the entire length of the contract period Employer's proof of insurance coverage will be provided to the Regional Administrator before certification is granted. All workers must report all injuries and illnesses to their employer. Failure not to do so may result in termination.

23. Employers will provide tools and equipment at no cost for workers to perform the above tasks. Workers may be terminated for any willful damage to or loss of such tools and equipment. Non-mechanical tools and equipment may include ladders, shovels, hoes, tampers, pruning hooks, shears or handsaws.

24. For workers covered by MSPA 29 CFR 500.075(8) there are not any arrangements made with establishment owners or agents for the payment of a commission or other benefits for sales made to the workers.

28. Other Conditions of Employment:

A). Discipline and/or Termination: Employer may discipline and/or terminate the worker for lawful job-related reasons and so notify the Job Service local office of the termination if the worker: a) refuses without justified cause to perform work for which the worker was recruited and hired, b) commit serious act(s) of

misconduct or serious or repeated violation(s) of Work Rules. c) fails after completing the training period to perform the work as specified in Item 16 and Attachment, d) malingers or otherwise refuses without justified cause to perform as directed the work for which the Worker was recruited and hired; e) provides other lawful job-related reason(s) for termination of employment, f) abandons his employment; g) fails to meet applicable production standards or keep up with fellow workers h) falsifies identification, personnel, medical, production or other work related records, i) fails or refuses to take a drug test, or j) commits acts of insubordination, k) the employer may terminate the worker (foreign or domestic) with notification to the employment service if employer discovers a criminal conviction record or status as a registered sex offender that employer reasonably believes, consistent with current law, will impair the safety and living conditions of other workers. Reason beyond employer's control" includes termination of workers, if he not a U.S. worker because a U.S. worker makes himself available for the job under DOL's 50% rule. Workers must notify the employer prior to voluntarily terminating their employment. All wages due will be forwarded to the last known address for Workers that leave without providing notice. It is imperative that workers provide a complete and accurate address to the employer no later than the first day of employment. These employers have a no complete, no rehire policy. Termination for lawful job related reasons before the specified ending date listed in this application will disqualify the employee from future employment opportunities with this employer. Workers who abandon their employment without notice during the period covered by this work agreement will be disqualified from future employment opportunities with this employer. Voluntary resignation before the specified ending date listed in this application may disqualify the employee from future employment opportunities with this employer. For workers who resign their employment voluntarily, the employer will consider and evaluate special circumstances and hardship cases on a case-by-case basis. Employees, without exception, are required to notify appropriate supervisory staff prior to voluntarily terminating their employment to be considered and eligible for exemption to the no complete - no rehire policy.

B). The employer may discipline the worker, including requiring the worker to leave the field ("time out") for a period determined by the foreman, suspension from employment for up to three days, or termination of employment as described in termination (A) above.

C). Employer Obligation if Employment Extended: No extension of employment beyond the Period of Employment specified in the job order shall relieve the Employer from paying the wages already earned, or if specified in the job order as a term of employment, providing return transportation or paying return transportation expenses to the Worker.

D). Employer Notification of Changes in Employment Terms and Conditions: Employers will expeditiously notify the order-holding local office or State agency by email immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over recruitment, or other factors have changed the terms and conditions of employment. The terms of this Work Agreement thereafter may be changed upon posted notice to the Worker.

E). Outreach Workers: Outreach workers shall have reasonable access to the Worker in the conduct of outreach activities pursuant to 20 CFR 653.107 and 20 CFR 653.501

F). Training: There will be a short demonstration period (up to 1 hour) in the proper way to perform the crop activity. The employer will not provide separate formal orientation or training periods for each different crop or each different type of task or job assignment covered within the job description. Thereafter the worker will be expected to perform the task with diligence as instructed. Workers in all activities will be expected to keep up with fellow workers, not to adversely affect the productivity of the others workers, and to perform the work in a manner specified by the employer and described herein. After the one-day (7 hour) training and acclimation period, workers who fail to meet this standard and/or who fail to perform the work in the manner specified may be terminated

G). Work Agreement: A copy of the contract or Job Clearance Order and work rules (copy attached) will be provided to the worker by the employer no later than on the day the time at which the worker applies for the visa (for foreign workers), or to a worker in corresponding employment no later than on the day that work begins.

H). Employer agrees to abide by the regulations at 20 CFR 655.135.

I). The employer as a part of positive recruitment as per 20 CFR 655.154 is willing, if and when any substantial number of applicants are available, to coordinate group transportation arrangements (to facilitate their purchase of bus tickets etc.), where appropriate, and to provide any additional information that workers need to coordinate their arrival.

J) We are an equal opportunity employer. Women and minorities are encouraged to apply to these positions.

K). SUBSTANCE ABUSE POLICY: This employer will strive to provide a safe and healthful work environment, free of substance abuse, for the protection of our associates, employees and visitors. The use, possession or being under the influence of illegal drugs or alcohol during working time is prohibited. (Alcohol may be permitted in the housing facility outside work hours.) Employees may also be requested to take random drug tests at no cost to the worker. Workers are subject to random drug testing effective their first date of work. Failure to comply with the request or testing positive will result in immediate termination.

L). Pursuant to 20 CFR 655.135(i)(1), each employee that enters the United States with an H-2A temporary work visa must return at the end of the period listed in this contract and certified by the U.S. Department of Labor or upon separation from the employer, whichever is earlier, unless the employee is being sponsored by another subsequent H-2A employer.

M) Grievance Policy: If any area of your work is causing you concern, you have the responsibility to address your concern with your immediate supervisor. Most problems can and should be solved in discussion with your immediate supervisor; if after these attempts there is no satisfactory resolution, you should bring your concerns to upper management.

This employer strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Individuals who believe they have experienced any of these or who have concerns about such matters should file their complaints before the conduct becomes severe or pervasive. Individuals should not feel obligated to file their complaints with their immediate supervisor first before bringing the matter to the attention of upper management. Our goal is to have a work environment where we all treat each other respectfully and professionally. Any unprofessional or disrespectful behavior, even if not illegal, that interferes with that goal and will not be tolerated. The employer reserves the right to respond to inappropriate behavior even where no one has complained or indicated they have been offended

N) The employer committed to providing a safe, flexible and respectful environment for employees, staff, clients, or anyone you come into contact with on company business, free from all forms of sexual harassment. Any type of sexual harassment is grounds for immediate termination. Sexual harassment is a specific and serious form of harassment. It is defined as: unwelcome sexual behaviour, which could be expected to make a person feel offended, humiliated or intimidated. Sexual harassment can be physical, spoken or written. It can include: a) comments about a person's private life or the way they look, b) sexually suggestive behaviour, such as leering or staring, c) brushing up against someone, touching, fondling or hugging, d) sexually suggestive comments or jokes e) displaying

offensive screen savers, photos, calendars or objects, f) repeated requests to go out, g) requests for sex, h) sexually explicit emails, text messages or posts on social networking sites.
Just because someone does not object to inappropriate behaviour in the workplace at the time, it does not mean that they are consenting to the behaviour.

Sexual harassment is covered in the workplace when it happens at work, at work-related events, between people sharing the same workplace, or between colleagues outside of work.

WORK RULES

The following other work rules are intended to provide examples of prohibited conduct, and to provide standards of conduct and performance expected of workers by the employer. Workers are expected to comply with all rules in this job order, including these other work rules, and any other lawful job-related employer requirements. Violation of any rule in this job order, including these other work rules, and other lawful job-related employer requirements, will be considered grounds for disciplinary action, up to and including termination. This is not an all-inclusive list.

1. Worker must perform his/her assigned work in a careful, workmanlike manner in accordance with the provision of the job order.

2. The illegal possession, illegal use or illegal distribution of drugs on company property, while performing work on others' property, housing property, or in company vehicles/equipment is strictly prohibited. The possession, use or distribution of alcoholic beverages on worksites, or in company vehicles/equipment is strictly prohibited. Anyone suspected to be under the influence of drugs or alcohol will not be permitted to work. Worker may be required to take a drug and/or alcohol test, post hire. Worker may not fail or refuse to take such tests.

3. Excessive absences and/or tardiness will not be tolerated. Employees are expected to be present, on time, able, ready, and willing to perform the assigned work every workday. Excessive absences are defined as: Two consecutive days of unexcused absences or three in a 30-day period. Violation will be **CAUSE FOR IMMEDIATE TERMINATION**. Five consecutive days of unexcused absences is considered abandonment of their position. Worker must report at assigned time and place each workday as directed by the crew leader and/or supervisor Excessive tardiness is defined as 2 unexcused tardies in a row or 5 unexcused tardies in a period of thirty days. **WORKERS WILL BE DISCHARGED FOR EXCESSIVE TARDINESS**.

4. Worker must report at assigned time and place each workday as directed by the crew leader and/or supervisor.

5. Worker may not take unauthorized breaks from work.

6. Worker may not leave the field or other assigned work area without permission of supervisor.

7. Worker may not enter employer's premises without authorization.

8. Worker may not begin work prior to scheduled starting time or continue working after stopping time unless authorized by the supervisor.

9. Worker may not deliberately restrict production.

10. Worker may not possess weapons or ammunition on company property, while performing work on others' property, on housing property, or in company vehicles/equipment. Worker may not verbally or physically threaten another person with any tool or weapon.

11. Worker may not display immoral or indecent conduct on company property, while performing work on others' property, on housing property, or in company vehicles/equipment.

12. Worker may not engage in harassment of others.

13. Worker may not tamper with vending or cash machines.

14. Only the employees of the company are allowed on company property, on housing property, or in company vehicles/equipment. No others are allowed without permission from a supervisor.

15. Worker will be discharged for fighting, horseplay, or scuffling on company property, on housing property, or in company vehicles/equipment.

16. Worker may not post or remove any notices, signs, or other instructions from the employer's bulletin boards or the employer's property without permission from the employer.

17. Worker may not falsify identification, personnel, medical, production or work-related records.

18. Worker may not willfully abuse or destroy any machinery, vehicle, equipment, tools or other property belonging to the employer or to others.

19. Worker may not use or operate vehicles, machines, tools, equipment or property to which the worker has not been specifically assigned by his crew leader and/or supervisor. Worker may not use or operate vehicles, machines, tools, equipment or property for their personal use unless expressly authorized by the employer.

20. Worker may not misuse, remove, or attempt to remove company possessions from company property, from housing property, or from company vehicles/equipment without authorization. Worker may not misuse, remove or attempt to remove fellow workers possessions.

21. Worker may not abuse, write or mark on, or destruct company possessions or possessions of others.

22. Worker must obey all safety rules, common safety practices and operating instructions. Worker must report any injuries or accidents to their supervisor or their employer as soon as possible. Unsafe work behavior or failure to report an unsafe situation will subject the worker to disciplinary action.

23. Worker must follow crew leader and/or supervisor's instructions.

24. Worker may not commit acts of insubordination – including, but not limited to, the refusal to perform assigned work, the use of malicious or profane language toward crew leaders or supervisors, or other conduct which fails to regard authority or undermines the authority of a crew leader or supervisor.

25. After the training period, worker is expected to possess the skills necessary to perform the job described in the job order and to the standard set by the employer.

26. Worker will not knowingly engage in any type of behavior or take any action that might cause the employer to be out of compliance with any local, state, or federal law.

27. Worker must not drop paper, cans, bottles and other trash in fields, packinghouse, company property, others' property, housing property, or in company vehicles/equipment. Trash and waste receptacles must be used.

28. A worker may be dismissed if he accepts a job at Kast Farms Inc. and does not report for orientation and/or the first day of work at the specified date, time and location and fails to notify the employer.

29. Workers who fail to complete season may not be eligible for rehire the next season.

30. Workers may not use cell phones for personal calls, emails or texts during working times. Phone use must be limited to break times and lunch breaks.

31. All workers are trained in food safety rules. These rules must be followed at all times.

32. Personal vehicles are permitted only in specified areas of orchard or field.

HOUSING RULES

1. Workers may only occupy housing to which they are assigned. They may only sleep in area assigned by employer or designated supervisor.

2. No person not assigned to housing unit by employer may occupy bed or stay overnight in housing unit.

3. Workers should promptly report any problems with either facilities or other employees to employer.

4. No cooking in sleeping rooms.

5. No tampering with smoke/co detectors. Violation is cause for immediate termination.

6. Lights must be turned off when not needed. Doors and windows must be closed in inclement weather and whenever heat or air conditioning is operating

7. Workers must vacate housing upon termination of employment.

8. No pets or other animals are permitted in housing or surrounding area.

9. No smoking in housing units or any other Kast Farms buildings.

10. Workers may not have guests in housing units after 10:30 PM Sunday to Friday and after 12:00 AM on Saturday night.