

CLEAN ENERGY ON-THE-JOB TRAINING

New Funds Help You Train Skilled Workers

The New York State Energy and Research Development Authority (NYSE RDA) has made available up to \$1.25 million for eligible businesses to implement On-the-Job Training (OJT) opportunities that develop green job skills. They did this through the Registered Apprenticeship and Building Trades and On-the-Job Training Program Opportunity Notice 2033 (PON 2033).

What is OJT?

OJT programs pair businesses with needed workers. They may require specialized training to do the job – which only your business can provide. The OJT program covers training-related expenses you incur for these employees.

Who can apply for this OJT program?

It is for any business that has a current Partnership Agreement or contract agreement in good standing with NYSE RDA (for example, Home Performance Program Contractors, EmPower Contractors):

- Public
- Private
- For-profit
- Not-for-profit

What does this OJT program cover?

This OJT program is to train workers to perform energy efficiency and renewable energy retrofits under NYSE RDA's residential and commercial programs and renewable energy or advanced technology installations under the Systems Benefit Charge Program. You can hire new employees, or train current employees to advance their skills.

The Clean Energy OJT is for:

- Businesses located and working in New York State
- Training related to NYSE RDA's residential and commercial programs and the System Benefit Charge programs
- Full-time employment (35 hours or more per week)
- Hires that are employees of the business

What is not covered?

OJT will not cover:

- Contract employees
- Intermittent workers
- Part-time help (less than 35 hours per week)
- Seasonal occupations

Where can I get help?

Our Business Services Representatives will work with you to develop fully the required qualifications of the worker(s) you want to hire. Then, we will offer you a list of candidates from our talent pool of qualified job seekers.

How much am I eligible to receive?

Businesses can receive 50% of the wages they pay the employee during training with a maximum award per trainee of \$15,000 and a maximum award per business of \$150,000. Businesses can also receive up to \$4,000 per new hire to cover the cost of classroom training, up to \$30,000, making a maximum business award of \$180,000.

How do I apply for this OJT program?

Applications will be accepted through December 31, 2013. Send an e-mail to NYSE RDA at PON2033@nyserda.ny.gov with "PON 2033 Intent to Apply" in the subject line.

Include in the body of the e-mail:

- Applicant name (Business name)
- Address
- Federal Employer Identification Numbers (FEIN)
- Existing NYSE RDA partnership agreement or contract
- Contact Person (Name, Title, Phone Number, E-mail Address)
- Title and salary range for each anticipated position

If they approve your inquiry, you will work with a Business Services staff member to develop a detailed application that sets out your training plan.

For details, contact your regional Business Services Representative:

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