



New York State Department of Labor
 Division of Employment and Workforce Solutions (DEWS)
 Reemployment and Eligibility Assessment (REA)

Work Search Agreement

Name:

OSOS ID #

1. I was told that I must search for and be willing to accept *suitable* work as a condition of UI eligibility. I was told the UI definition of *suitable work*. I understand the types of work that I must search for and accept.
2. I will accept employment I am reasonably fitted to by training and/or experience. I agree to search for all of the following types of work (and any other suitable work):

Occupational Title

3. I understand that I must look for and accept employment that pays the prevailing wage cut-off (90% of prevailing rate) for similar work even if this is less than what I earned on my last job or the salary I would like to receive. I can access prevailing wage rate data on-line on the NYS Department of Labor website at <http://www.labor.ny.gov/stats/uiwages.shtml>.
4. I was told that after claiming 13 full weeks of benefits, I must expand my work search. I must be willing to accept any type of work that I am capable of performing even if I do not have any experience or training in that type of work. After I claim 13 full weeks of benefits, I will accept employment I am capable of performing as long as it pays the prevailing wage rate **and** pays at least 80% of my base period high quarter wages.
5. I am available to start work immediately.
6. I agree to search for **full time** work.
 If not, provide explanation.
Note: A claimant with a history of at least six months part-time employment should not be held to be unavailable solely due to a restriction to part-time employment. A claimant without such a history should be advised that failure to seek and accept full-time work may result in a denial of benefits.
7. I will travel one hour by private transportation or one and one half hours by public transportation to get employment.
8. I have a means of transportation to search for work/accept work.
9. I Agree to use the following work search methods/tools (Check all that apply):
 - Send my resume to SMART 2010 and apply for appropriate job listings that are received through SMART 2010
 - Check job listings at least once a week at the One-Stop Career Center or on the internet at <http://www.labor.ny.gov>.
 - Respond to appropriate "want ads" for work I am qualified to do.

- Use the telephone, yellow pages and internet to get leads and make appointments for job interviews.
- Prepare and send resumes and letters of application.
- Make personal contact with employers who may reasonably be expected to have suitable job openings. I will leave or send applications/resumes with them when appropriate.
- Apply for employment with former employer(s).
- Register with private employment agencies and employer placement facilities that do not charge fees.
- Make application(s) and/or take Civil Service examination(s) for government job openings.
- Register with placement facilities of a school, college/university, or professional organizations.
- Register with and continue checking with a placement facility.
- Contact friends, family, former colleagues, classmates, neighbors and others to network and get leads.
- Other work search methods:

Certifications:

I AGREE to search for work in accordance with the above. I understand that I will:

- make an active weekly search for work as indicated above.
- include in-person contacts in my work search efforts and realize that the contacts I report are subject to verification;
- maintain a written log of my work search efforts and results and make it available to One-Stop Career Center staff at each appointment and/or as requested;
- report any offers of work I receive; and
- review my work search agreement for each week that I am claiming benefits and promptly report any changes in the above conditions.

I agree that:

- I reviewed and understand the following forms: REA Work Search Agreement and Work Search Record.
- I was told that attendance is required at all scheduled appointments, workshops, job referrals, etc. If I do not report for any appointments scheduled by the One Stop Center, it can affect my unemployment insurance benefits.

I certify that I have reviewed the information in this REA Work Search Agreement. **I understand that if I do not comply with the above, I may be ineligible to receive Unemployment Insurance benefits.**

Customer Signature _____ Date _____

Workforce Advisor _____ Date _____