

## **Attachment 5 - Notice to Individuals Submitting Proposals**

**Request for Proposals:** # T-05

**Title:** H-1B Registered Nurse Upgrade Project

**Proposal Due Date:** 4:00 p.m. Thursday, May 31, 2012

**Submit to:** Deborah Spaulding  
New York State Department of Labor  
W. Averell Harriman State Campus  
Building 12, Room 440  
Albany, NY 12240

**Attention: Registered Nurse Upgrade Project # T-05**

Pursuant to the provisions of Article XI of the State Finance Law or the State Printing Law, sealed proposals will be received by the Department of Labor at the above address for furnishing the item(s) listed in this Request for Proposals. When submitting a proposal, you must:

- Submit this sheet with your proposal using black ink. Write or type the name of your company on each page of your proposal.
- Sign the proposal. By signing, you indicate your express authority to sign on behalf of yourself or your company or other entity and full knowledge and acceptance of the Standard Clauses for All New York State Contracts and Amendments thereto, and the Request for Proposals. An authorized person must fully and properly execute the proposal.
- Hand-deliver or mail the proposal promptly in order for it to be received by the due date as stated in the Request for Proposals. Late proposal packages will be rejected.

**Attachment 5**

In order to fully and properly execute this quotation, the signature of an authorized person is required below. Failure to comply may constitute grounds for rejection of your proposal.

Name of Individual Submitting Application (Please print)	Telephone Number Email Address:
Company Name	Federal Employer Identification Number
Address (Number, Street, City, State, Zip Code, County)	
I expressly acknowledge and agree that this proposal constitutes a firm offer for one hundred twenty (120) days after the date of proposal opening.	
Signature and Official Title of Individual Submitting Proposal	Date