

Enhanced Career Services SP-NEG Program Requirements

The enhanced dislocated worker services/career services provide the workforce system the opportunity to build on a customer-focused approach to service delivery. This opportunity is designed to provide dislocated workers with the range of services, training and job placement assistance that they need to fill middle and high-skill jobs in identified high demand sectors. Many of these workers may require re-employment services such as career coaching and assistance in adapting their skills and experience to new industries, while others at lower skill levels may benefit from short-term and even longer-term training to obtain jobs that can match their previous earnings. These workers may require targeted and customized employment assistance and counseling, training and other specialized service interventions to succeed in the labor market as rapidly as possible.

The Enhanced Career Services SP-NEG allows greater flexibilities in providing services to dislocated workers through career services. Types of career services, consistent with WIOA and State policies, include:

- Short-term prevocational services including –
 - Development of learning skills
 - Communication skills
 - Interviewing skills
 - Punctuality
 - Personal maintenance skills
 - Professional conduct skills
- Internships or work experiences that are linked to careers
- Out-of-area job search assistance and relocation assistance, including the development and planning of policies for the provision of these services
- English-language acquisition programs in coordination with other activities, as appropriate for individuals to obtain unsubsidized employment
- Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers, which may include –
 - Diagnostic testing and use of other assessment tools; and
 - In-depth interviewing and evaluation to identify employment barriers and development of individual employment plans
- Career planning, job coaching and job matching services
- Identification of appropriate training programs
- Job development and placement
- Provision of referrals to, and coordination with, other programs and services

[taken from USDOL TEGL 31-14, pages 7-8]