

Summer Jobs Express! Addl Outcomes custom tab modification

The Addl Outcomes custom tab has been modified to accommodate the Steck-Vaughn curriculum that makes available Pre and Practice NWRC assessment testing. These tests are a required component of the **Summer Jobs Express!** program.

This addendum pertains only to the changes in the Addl Outcomes tab and the **Summer Jobs Express!** program. Please also see the **Addl Outcomes Custom Tab Quick Guide (9-24-2010)** and the revised **Summer Jobs Express! QUICK GUIDE (7/18/2011)** for more detail.

NOTE: The screen shot will appear like this on your computer. You will need to use the scroll bar to access all sections in the tab.

The screenshot displays a software application window with the following elements:

- Navigation Tabs:** CUSTOMER, PROVIDER, EMPLOYER, STAFF, HELP
- Menu Bar:** Customer Search, Customer Detail, Comp Assess, Services
- Customer Information:** Malinak, Trade Act; SSN: [redacted]; OSOS ID: NY010442422
- Sub-Menu:** <<, <, Parent Objectives, Services, Service History, Enrollments, Outcomes, Comments, Audit, Training Addl Info, Addl Outcomes
- Main Content Area:**
 - Outcome Table:**

Program	Enr. Date	Exit Date
<input type="checkbox"/> Summer Jobs Express!	07/11/2011	
 - Credential/Certificate Info from Outcomes Tab:**
 - Attained Credential: No, intended recognized creden
 - Credential Type: [text box]
 - Date Attained: [text box]
 - Additional Outcome Information:** [text box]
 - NWRC - Work Skills Curriculum Data:**
 - Pretest Assessment:
 - Date: [text box]
 - Math: [text box]
 - Reading: [text box]
 - Situational Judgment: [text box]
 - Active Listening: [text box]
 - OFFICIAL Work Readiness Practice Test:**
 - Date: [text box]
 - Math: [text box]
- Buttons:** Add, Delete, Print List, Help, Print Record, Audit

- Footer:** Save, Customer Detail, Comp Assess, Comments, Check Labor Market Information

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Below is a screen shot showing the custom tab in its entirety.

1. Highlight the **Summer Jobs Express!** program to access the data fields for the **Pre-Test Assessment**, **OFFICIAL Work Readiness Practice Test**, and **National Work Readiness Credential**
2. Select the existing record or, if necessary, add a new record by clicking the **Add** button. You will only be allowed to create one **Record ID** value per enrollment for the **Additional Outcome Information** data fields.

The screenshot displays the OSOS system interface for a customer named Malinak, Chris M. The interface includes a navigation bar with tabs for 'CUSTOMER', 'PROVIDER', 'EMPLOYER', 'STAFF', and 'HELP'. The 'Services' tab is active, showing a list of services including 'WIA', 'Common Measu', 'Labor Exchange', and 'Summer Jobs Express!'. The 'Summer Jobs Express!' service is selected, and the 'Addl Outcomes' tab is active. The 'Addl Outcomes' section shows a table with one record, '25', which is highlighted. A red box highlights the 'ADD' button. To the right, there are three red boxes with arrows pointing to specific fields: 'Date' (07/11/2011) for the Pretest Assessment, 'Reading' (Pass) for the Pretest Assessment, 'Date' (08/05/2011) for the OFFICIAL Work Readiness Practice Test, and 'Reading' (Scores N/A) for the OFFICIAL Work Readiness Practice Test. A dropdown menu is open for the 'National Work Readiness Credential' section, showing options: Pass, Fail, and Scores N/A.

Note: If the youth does not pass all four portions of the Official Work Readiness Practice Test on the first try and passes the failed portions on a subsequent day, simply replace the date value with the most recent date when all four parts have been passed.

At this time the NWRC is not considered an **Industry Wide Recognized Occupational Certificate** for WIA purposes.

Contact Help.osos@labor.ny.gov or (518) 457-6586 if you have further questions.