



New York State Workforce Investment Board

Structure and Membership:

The State Workforce Investment Board (SWIB) is the governance body for the workforce development, one-stop services delivery system as designated under the Workforce Investment Act of 1998 (WIA). The NYS Department of Labor is administrator of the WIA funds and staff to the Board. The current State Board structure includes 49 members: 8 Executive Branch; 4 Legislative; 25 Business; and 12 Other Members such as Chief Elected Officials, Unions, etc. The State Workforce Investment Board is constituted under Section 852 of State Labor Law. The nomination and appointment process, and Board composition are as follows:

Appointment Process

- All members are appointed by the Governor, except the four members representing the Legislature
- Business members are nominated by state business organizations and business trade associations
- Representatives of labor organizations are nominated by the NYS AFL-CIO
- Representatives with experience with respect to youth activities are nominated by state youth organizations
- Representatives with experience in the delivery of workforce investment activities are nominated by associations representing community colleges and CBOs
- A veteran is nominated by the NYS AFL-CIO
- A representative of mature worker issues is nominated by the NYS AFL-CIO

Composition of the SWIB

Composed of 49 members:

- **12 Executive Branch and Legislative**
 - The Governor
 - 2 representatives of the Senate, appointed by the Temporary President of the Senate
 - 2 representatives of the Assembly, appointed by the Speaker of the Assembly
 - 7 representatives of the Executive Branch, including Commissioners of Labor, Education, OCFS, Economic Development, OTDA, Chair of the Urban Development Corp. and SUNY
- **25 Representatives of Business** including one representative from each of the state's five largest industry sectors as determined by the Department of Labor
- **12 Others**
 - 2 Local Chief Elected Officials (representing cities and counties)

- 4 representatives of labor organizations
- 2 representatives that have experience with youth activities
- 2 representatives that have experience and expertise in the delivery of workforce activities, including Community College and Community Based Organizations
- 1 member who is a veteran nominated from a list provided by the NYS AFL-CIO
- 1 member with experience in mature worker issues nominated from a list provided by the NYS AFL-CIO

Terms of Membership

- Members are appointed by the Governor (except members from the Legislature)
- Members receive no compensation except reimbursement for necessary expenses related to Board activity
- Member terms are for three years unless otherwise designated
- Individuals nominated for State WIB membership must undergo a security background check conducted by the New York State Police prior to being confirmed.
- Board meetings are held quarterly each calendar year and members are strongly encouraged to attend and participate in each meeting.

Role of the State Board

The key responsibilities of the SWIB are to:

- Designate Local Workforce Investment Areas (33)
- Review Local Plans
- Develop Local Allocation Formulas
- Prepare Annual WIA Report to U.S. Department of Labor
- Develop Statewide Employment Statistics System

The NYS Department of Labor, Division of Employment and Workforce Solutions, provides staff support to the Board. In addition, the Department administers the Workforce Investment Act and monitors the WIA funded programs and fiscal integrity. As an extension of these roles, the Department assists the Board in managing their responsibilities under WIA.